

•COLLEGE SENATE MEETING-SMS•

Senate Minutes Summary

March 9, 2018-Butler 210, 3 p.m.

<u>PRESENT</u>			<u>EXCUSED</u>
<p>Alford Bajus Bayer Ben-Merre Blakes Boorady Brickhouse Carson Ederer Emo Ettestad Fulcher* (for Qualls) Garrity Gellin Gordon A. Gordon T.</p>	<p>Kline LeVine Loehr Macho Maldonado Mayrose McCarthy* <small>(for Zhang)</small> Morales Nikischer Ninacs Patti Perreault</p>	<p>Reid Rosen-Brand Santa Maria Sarratori Severson Sharma Shephard Shively Snow Wall Williams Wilson</p>	<p>Bewlay Conway-Turner D’Angelo Floss Fronckowiak Hunt Kenyon Marren Mernitz Oyer (on FML) Qualls* (on FML) Zhang* (Spring sabbatical)</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"><u>ABSENT</u></div> <p>Ameyaw Boyd Dupree Francois Harris Jean-Baptiste Knowles Louis Martin Ndiaye Vince Garland</p>

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March 9, 2018

*Senate Audio Podcast is at:

<https://newsandevents.buffalostate.edu/sites/newsandevents.buffalostate.edu/files/senate030918.mp3>

**Please go to the podcast to hear the official audio with full dialogue on reports, discussions, etc. from each Senate meeting.*

CALL TO ORDER: *Senator Reid* officially called the meeting to order at 3:01 p.m.

ADOPTION OF THE AGENDA: *Senator Reid* presented the agenda and asked to amend several items: removal of a motion on fees from BSAC, removal of report from BYLE, and removal of three motions coming from Student Welfare Committee. *Senator Sharma* moved and *Senator Loehr* seconded. The March 9, 2018 amended Agenda was adopted.

PRESENTATION OF THE SENATE MINUTES: *Senator Reid* presented the minutes summary of February 9th, 2018. Hearing no substantive changes, the minutes were accepted.

REMARKS OF THE PRESIDENT

Provost Perreault: On behalf of *President Conway-Turner*, the Provost gave updates on:

- Starfish
- Status of mandatory advising
- Retention,
- J-term enrollment, significantly up from 2017.
- Students registered very early for spring semester.
- Enrollment looked like it was up initially but tailed off.
- 2,202 students scheduled for fall semester.

Fall 2017 BSP data report: <http://collegesenate.buffalostate.edu/reports-senate-2015-2018>

To hear the Provost's full detailed report, go to podcast:

<https://newsandevents.buffalostate.edu/sites/newsandevents.buffalostate.edu/files/senate030918.mp3>

Update on Budget – Vice President LeVine- To hear the report go to podcast:

<https://newsandevents.buffalostate.edu/sites/newsandevents.buffalostate.edu/files/senate030918.mp3>

- 2017/18 budget; did a reprojection, the spring enrollment numbers are essentially unchanged.
- Fall to Spring melt, student enrollment similar to previous years.
- Revenue projections staying the same.

- The UUP contract is a large portion of our projections; \$4-5 million. Contract is not settled.
- 2018/19 Governor's budget; no change in tax staff support. \$200 up for non-excelior students.
- 2018/19 no change in projections; governor lowering capital budget by \$200 million, that will affect our construction projects. Hopefully this will get restored.
- Budget Committee Support Group-(BCSG); four open forums were held. Approximately 200 faculty and staff attended. Overview of budget; we asked for feedback via the website and 56 ideas and comments were submitted. The BCSG will review these and give feedback to the President.

Enrollment Update- Jim Mayrose- AVP for Enrollment Marketing- Power Pt. go to:
<http://collegesenate.buffalostate.edu/reports-senate-2015-2018>

To hear this report go to:
<https://newsandevents.buffalostate.edu/sites/newsandevents.buffalostate.edu/files/senate030918.mp3>

Honors Program Report- Dr. Amy McMillan, Interim Director, BSC Honors Program

Power Pt. Go to: <http://collegesenate.buffalostate.edu/reports-senate-2015-2018>

To hear this report, go to:
<https://newsandevents.buffalostate.edu/sites/newsandevents.buffalostate.edu/files/senate030918.mp3>

Provost Perreault addressed a Constituent Question concerning the recent active shooter tragedy in Florida and how we are addressing this as at BSC. The ***Provost*** stated that last night there was an open safety forum. What do we do if this happens here? The ***Provost*** asked ***UPD Chief Peter Carey*** to respond to this question and concern.

UPD Chief Carey stated that several actions are being taken on campus to prepare faculty and staff for such an event. These include a civilian response course which is a two-hour classroom session that teaches participants in simulated active shooter situations. All departments, offices and any campus areas can go to the Emergency Response Plan on the website and make a request for a presentation. There is also training for all of our officers to handle active shooter scenarios.

Senator Carson added that we all look forward to the opportunity of being informed. Among options mentioned were rubber door stops that keep the door from opening in.

Chief Carey stated that locksmiths are looking at all the classrooms. And added that an individual can use a man's belt or purse strap to secure their doors.

REMARKS OF THE CHAIR

Senator Reid: I want to focus my comments on the new General Education proposal. Creating a new general education proposal is a monumental undertaking, and I want to thank all the

members of the general education committee who have been working so diligently to create a quality proposal. We now have the outline of what promises to be an exciting educational experience for our students. Of course, much still needs to be fleshed out.

I recently met with the general education committee co-chairs and we are hopeful that the senate and campus will have a comprehensive proposal to review by the beginning of the Fall, 2018 semester. This is not that far in the future and thus I thought this would be a good time for me to provide my perspective on what then happens, even though it is early to provide details.

I begin with the assumption that we will proceed in the same general fashion as in the past, as soon as there is a comprehensive proposal I expect the senate will begin its detailed review. This would involve most of the senate committees, for instance, Academic Plan will assess to what extent the proposal matches both our strategic plan as well as our longer-term goals, BSAC will analyze the budgetary implications of the proposal, Curriculum will review the proposal from a curricular perspective, Instruction and Research will provide their input, as will Standards for Students and Student Welfare. Even Faculty/Staff Welfare and Bylaws may well take a look. Simultaneously I also expect there will be an outreach to the campus as a whole. Presumably there will be open campus forums, meetings with department chairs, and presentations to students, Professional Staff Caucus and to faculty in each of the four schools. Thus, I anticipate simultaneous activity by the senate committees as well as a significant campus-wide discussion. Assuming this review and endorsement occurs by the end of the Fall, 2018 semester the campus would then turn to implementation. As I understand the proposal, implementation will need to be carefully planned since no current general education courses will be automatically rolled over into the new general education curriculum. And this implies to me that there will need to be a major effort to review proposed courses for inclusion. It also seems to me that this would put an unbearable demand upon the Senate Curriculum Committee, which is already very busy. So, what then happens? Your crystal ball is as good as mine, but it seems likely that we will create a new general education oversight committee, perhaps much like SIFOC. Regardless, that is for the future. Today I just want to provide my perspective that before voting on the general education proposal the senate should obviously hear the reviews of its committees and should not take action until it is clear that there is substantial campus support for the new general education proposal.

Thank you

COMMITTEE REPORTS

Standards for Students Committee-(S4S)- Amy Wilson, Chair

Senator Wilson presented the motion for discussion and a vote. She gave a synopsis of the revisions being suggested for **DOPS Policy I: 04:01 Alternate Methods of Earning College Credit (Course Challenge)**.

Senator Reid asked for discussion.

Senator Ben-Merre motioned to amend the motion to remove item number six: "6. The grade grievance policy can be invoked by a student who wishes to appeal an unsuccessful course challenge."

Senator Reid asked for further discussion on this amendment to the motion, specifically to remove item (#6) of the Policy being presented. There was brief discussion. **Senator Reid** then stated to the Senate that a vote would be taken for or against **Senator Ben-Merre's** motion to remove item 6. All in favor of the motion to amend? The motion to delete item 6 failed **by one vote.** **Senator Reid** then asked the Senate to vote on the motion as presented by Standard for Students. The motion passed.

(See Appendix A for motion)

You can hear the complete dialogue at:

<https://newsandevents.buffalostate.edu/sites/newsandevents.buffalostate.edu/files/senate030918.mp3>

Senator Wilson introduced another resolution on **DOPS Policy- I: 01:05 Transfer Students**. There was no discussion. This motion will come back for a vote at the April 13, 2018 Senate meeting. This motion is to revise the language in DOPS with an addition of a fourth listing (see highlighted/red text area in appendix B for addition being proposed).

(See Appendix B for motion)

Unfinished Business

There was no Unfinished Business.

New Business

Dean Mark Severson gave a brief report on Interdisciplinary Units- (these would be reviewed and approved by the CSCC-College Senate Curriculum Committee). The Provost and Deans have all approved to have these IU's in the SNSS. The purpose of an IU is to develop a degree program.

- **Conflict Analysis and Resolution Interdisciplinary Units:**
<http://collegesenate.buffalostate.edu/sites/collegesenate.buffalostate.edu/files/uploads/2017-18REPORTS%20TO%20SENATE/Conflict%20Analysis%20and%20Resolution%20Interdisciplinary%20Unit%20-%20for%20Senate.pdf>
- **Environmental Studies IU:**
<http://collegesenate.buffalostate.edu/sites/collegesenate.buffalostate.edu/files/uploads/2017-18REPORTS%20TO%20SENATE/Environmental%20Studies%20IU%20-%20for%20Senate.pdf>

Senator Reid: On March 14th students at UB are planning to have a walk-out during classes in response to the recent shooting in Florida. The University Faculty Senate (UFS) is asking us to publicize this to the campus but is not asking us to endorse this action. I wanted to make you aware of this, in the event your students decide to walk out during classes. The walk-out is planned to last for 17 minutes, and one SUNY campus has decided it will not penalize students who choose to participate in this walk-out.

There was some discussion.

Senator Reid stated he had not heard of any BSC students planning to participate in this walk-out.

Student Senator Alford stated she had not heard of any student plans to participate.

Senator Reid said that it could happen spontaneously, so it is best to be informed.

Constituent Questions-CQ's (one CQ was addressed to the President remarks).

To hear detailed and complete CQ dialogue, go to:

<https://newsandevents.buffalostate.edu/sites/newsandevents.buffalostate.edu/files/senate030918.mp3>

Senator Sharma: Is the Provost planning to shut down any programs? In an Arts and Humanities department meeting this was discussed.

Provost Perreault: There are no plans to shut down programs, and no rash actions will be taken in this direction. There was talk of perhaps combining departments to be more efficient with administrative support.

Senator Fulcher-Rood: When should students get their PINs? The Speech and Language Dept. is concerned with the timeline for students to get their PINs in time for advisement and mid-semester grades.

Provost Perreault responded. Encourage faculty to enter mid-semester grades into Blackboard. You can get your PIN now, and advising can be now rather than later.

Senator Maldonado added that there is a mid-semester grade report available and you can email students their PINs.

There were no further Constituent Questions.

Senator Reid asked for a motion to adjourn. It was moved.

Adjournment: 4:28 p.m.

Appendices

APPENDIX A

DOPS Policy Resolution

Introduced by Senator Amy Wilson, Chair of the Standards for Students Committee

DOPS Revisions: Alternate Methods of Earning College Credit – Course Challenge

WHEREAS, the Buffalo State student population is becoming increasingly diverse, with more adult and returning learners; and WHEREAS, students may enter Buffalo State with previous life and work experience which has prepared them to demonstrate the stated learning outcomes or objectives of a particular course; and

WHEREAS, the current Course Challenge policy, within the Alternate Methods of Earning College Credit (1:04:01) policy is limited in scope, speaking only to an examination as the method of course challenge, versus a portfolio, performance, or other means; and

WHEREAS, the current Course Challenge policy does not consider graduate students; THEREFORE, BE IT RESOLVED that Buffalo State amend its DOPS policy on Course Challenge within Alternate Methods of Earning College Credit (1:04:01) as revised in this document to enhance student success towards degree completion.

BE IT FURTHER RESOLVED THAT the college catalog and college website be updated to ensure that DOPS language is consistently reflected in the catalog and on the website for these policies.

DOPS Policy Number: I: 04:01 Subject: Alternate Methods of Earning College Credit - Course Challenge
Current Policy
Course Challenge

Each department determines which courses may be challenged by examination. Matriculated undergraduate students may earn credit hours by challenging the specially designated courses. The following rules apply:

1. Total challenge credit may not exceed 30 credit hours.
2. A course in which a student is currently enrolled may not be challenged.
3. A course may not be challenged more than once.
4. Credit earned will be recorded as credit (CR) only rather than by grade.
5. No credit will be awarded when the challenged area duplicated an area for which credit already has been awarded.
6. A student must be matriculated to register for a course challenge.

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Proposed Revised Policy Course Challenge

A course challenge may be used to request college credit for a Buffalo State course when the course objectives and student learning outcomes have been previously met. Each department determines whether credit for a successful course challenge can be applied to the major or minor.

The following rules apply:

1. A student must be matriculated to challenge a course.
2. Department determines challenge method, which may include but is not limited to examination, portfolio, performance or presentation.
3. No credit will be awarded when the challenged course duplicates a course for which credit already has been earned (except in the specific case of a repeatable course), a course for which a grade has already been earned, or for a course in which a student is currently enrolled.
4. Credit earned will be recorded as credit (CR) only rather than as a grade.
5. A student may not receive more than 30 undergraduate credits or 6 graduate credits through course challenge.
6. The grade grievance policy can be invoked by a student who wishes to appeal an unsuccessful course challenge.

APPENDIX B

DOPS Policy Resolution

Introduced by Senator Amy Wilson, Chair of the Standards for Students Committee

DOPS Revisions: Transfer Students

Introduced at the March 2018 Senate meeting by the Standards for Students Committee

WHEREAS, Students may transfer from institutions where they have been granted clemency for courses previously taken or excluded due to course repeat policy, which means the courses are excluded from overall credit earned and not factored into their overall GPA; and

WHEREAS, Courses for which students have been granted clemency or excluded due to course repeat policy may be included on a transcript, however, they should be excluded from transfer consideration, and

WHEREAS, Buffalo State has not been accepting courses that fall under clemency or have been excluded under course repeat policy, however, the current policy does not reflect this standard practice;

THEREFORE, BE IT HEREBY RESOLVED that Buffalo State amend its DOPS Policy on **Transfer Students** to clarify current and best practice surrounding courses excluded on transferring institution transcripts and transfer credit.

DIRECTORY OF POLICY STATEMENTS

Policy Number: I:01:05

Subject: Transfer Students (section of full policy)

Current Policy

Transfer students should understand that only credit is transferable. Credit is granted only from institutions listed on the application for admission. Grades, quality points, and cumulative averages do not transfer. Credit hours previously earned will be evaluated for all transfer students upon admission to college. Most credit hours earned at other institutions will be accepted, although the college cannot guarantee how credit hours earned at two-year institutions will relate to bachelor's degree requirements. The most common cases in which transfer credit hours are not accepted are as follows:

1. Developmental courses in mathematics, English, and learning skills
2. Courses in theology or religion with sectarian emphasis
3. Courses in programs that do not exist at Buffalo State.

Proposed Revision

Transfer students should understand that only credit is transferable. Credit is granted only from institutions listed on the application for admission. Grades, quality points, and cumulative averages do not transfer. Credit hours previously earned will be evaluated for all transfer students upon admission to college. Most credit hours earned at other institutions will be accepted, although the college cannot guarantee how credit hours earned at two-year institutions will relate to bachelor's degree requirements. The most common cases in which transfer credit hours are not accepted are:

1. Developmental courses in mathematics, English, and learning skills.
2. Courses in theology or religion with sectarian emphasis.
3. Courses in programs that do not exist at Buffalo State.
4. Courses excluded (e.g., clemency, course repeat policy) on the transcript from the transferring institution.