

•COLLEGE SENATE MEETING•

Minutes

FEBRUARY 13, 2015 • BUTLER-210 • 3:00 P.M.

<u>PRESENT</u>			<u>EXCUSED</u>	
Bajus	Irion	Richards	Adamo	
Bayer	Jones	Rodriguez	Boorady	
Boyce	Lanning	Sands O'Connor	Ben-Merre (sabb)	
Carson	LeVine	Sarratori	Creech	
Chicola	Lysiak	Schmidt	Fasla	
Christy	Maldonado	Shandomo	Frezza	
Conway-Turner	Marcus-White	Shephard	Furby	
D'Angelo	Marren	Sherman	Knowles	
Fujiuchi	Mayrose	Smith	Ninacs	
Gellin	McCarthy	Stewart		
Goodman	McGovern	Sutherland		
Gradwell	McMillan	Vince-Garland	<table border="1"><tr><td><u>ABSENT</u></td></tr></table>	<u>ABSENT</u>
<u>ABSENT</u>				
Grinnell	Mernitz	Wall	Declat	
Hines	Miller	Warford	DeWind	
Hotchkiss	Paterson	White	Grant	
Hunt	Payne	K.Williams		
	Ponton	T.Williams		
	Potts			

Final draft of 2.13.15 Senate Minutes for ESP send out and Senate review/approval.

•COLLEGE SENATE MEETING•

Official Minutes

February 13, 2015

CALL TO ORDER: *Senator Carson* called the meeting to order at 3:00 p.m.

ADOPTION OF THE AGENDA: *Senator Carson* presented the agenda, and then stated that there would be amendments made to the agenda. A motion from I & R that was to be voted on regarding Graduate Thesis would be retracted and returned to the committee for further discussion. The Student Welfare Committee will present for discussion and a vote a motion on the Student fee increase. Usually with protocol a motion is discussed and then at the next meeting it is voted on, but with the SUNY deadline to close to the March 13th Senate meeting, I am asking that a vote be taken today on their motion. *Senator Carson* asked for a motion to approve the amended agenda. It was moved and seconded. The amended Senate agenda was approved.

ADOPTION OF THE MINUTES: *Senator Carson* asked for a motion to approve the minutes of December 12th 2014. *Senator Lysiak* moved and *Senator Marren* seconded. The minutes of December 12, 2014 were approved.

YEAR OF THE INNOVATOR- MOOC's PRESENTATION

Interim Dean of the School of the Professions, Dr. Rita Zientek: Today we are using the Year of The Innovator update to inform you about the college's first MOOC- which is a Massive, Open, and Online Course. With more than 25,000 enrolled thus far, from all over the world, this endeavor will shine a huge light on Buffalo State College, our Creative Studies program, and, as you'll see, our community, alumni, and current faculty and students from all areas of the campus. With me are ***John Cabra***, Associate Professor and ***Cyndi Burnett***, Assistant Professor, from the International Center for Studies in Creativity, and ***Meghan Pereira*** and ***Ginger Bidell***, from Instructional Resources, to describe the course and what it takes to enter this arena.

Dr. Zientek then reminded the campus to vote for our own Buffalo State Plaid! Last semester, @40 sstudents in the Fashion and Textile Technology Department developed their ideas for a college plaid based on the official colors of Buffalo State, and we are now voting on the four finalists. The winning plaid will become the official tartan plaid of Buffalo State. Members of the entire campus community and alumni are eligible to vote, and we've have had over 1200 votes thus far. Voting runs through Friday, February 20. Please be so kind to announce in your classes. Thank you!



POWER POINT GIVEN ON MOOC's (Click on image)

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PRESIDENT'S REMARKS

President Conway-Turner thanked the MOOC's committee and their work and efforts to promote and market MOOC's for Buffalo State.

President Conway-Turner then directed her remarks to a series of newly formed various committees.

Community Policing Advisory Committee

The Community Policing Advisory Committee was originally formed after review of recommendations in the May 2002 report of the Ad Hoc Community Policing Committee and in the October 2002 Middle States Commission on Higher Education Report to the Faculty, Administration, College Council and Students of Buffalo State College. The Committee is being reinstated in 2015 to address recommendations of a 2013/14 independent consultant's Public Safety Management Study of the campus.

Purpose

The Community Policing Advisory Committee is a standing committee of the college advising the President and the Vice President for Finance and Management on the community oriented policing philosophy and problem solving initiatives of the SUNY Buffalo State campus community in partnership with the University Police Department.

Charge

The Community Policing Advisory Committee will represent the Buffalo State community in creating, evaluating, and implementing a community oriented policing philosophy designed to create an environment that focuses on crime prevention, problem solving and education through partnerships among University Police, students, faculty, staff and campus visitors. The committee will:

- Review the issues involved in community policing, campus safety and crime on campus;
- Develop ways to increase student, faculty and staff input in University Police functions and initiatives
- Identify ways to enhance positive interactions between the University Police and their constituents;
- Review complaints, trends and other statistics over regular intervals to determine the effectiveness of community policing programs and highlight any issues that need addressing;
- Advocate for University Police to the campus community and administration to support community policing initiatives;
- Coordinate activities and share information with the Campus Safety Forum;
- Provide advice on other police related issues brought to it by the President or the Vice President for Finance and Management;
- Provide recommendations to the President and the Vice President for Finance and Management on ways to enhance community policing on campus. Recommendations should include performance indicators or assessment strategies to help evaluate the outcomes of the recommendations, as well as an estimate of the financial and human resources needed to implement the recommendations.

Notes and Comments

1. The President will appoint all committee members.
2. The President will appoint the chair from the membership of the committee.
3. The committee will meet at least twice each semester. Special meetings can be convened as needed.

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Strategic Enrollment Steering Committee (SESC)

Charge:

The SESC is advisory to the president and will address the following strategic enrollment issues:

1. Recommend strategies that meet long-term and short-term enrollment goals
2. Provide advice on enrollment targets that provide an advantageous mix of undergraduate, graduate, and special populations that maintain the overall enrollment goal set by the Cabinet
3. Develop innovative and effective strategies to enhance recruitment and retention of students
4. Plan strategic enrollment growth to meet regional and statewide needs
5. Develop and propagate plans that are consistent with the mission and values of the College
6. Review the results of new programs and policies that enhance recruitment and enrollment efforts
7. Report regularly to the president and the Cabinet and submit an annual report of the work of the committee.

Membership:

Erin Alonzo, AVP Enrollment Management, Chair

Emily Boyce, Chair, Music

Daniel Heims, Assistant Director of Orientation

David Henry, Associate Professor, Elementary Education and Reading

Abdi Hjikandi, Assistant Director, Academic Services Educational Opportunity Program

Eric (Luke) Krieg, Chair and Professor, Sociology

Margaret T. Letzelter, Assistant to the Dean, Graduate School

Kevin Miller, Chair Professor, Exceptional Education

Karen O'Quin, Associate Dean, Natural and Social Sciences

Margaret Shaw Burnett – AVP, Continuing and Professional Studies

Jim Thor, AVP & Comptroller

Amitra Wall, Assistant Dean Intellectual Foundations

Tim Walsh, AVP College Relations

Rita Zientek, Interim Dean, School of the Professions

President's Marketing and Communication Advisory Committee

Bonnie Durand, Chief of Staff, President's Office

Susie Bair, Vice President, Institutional Advancement

Tim Walsh (Chair), Associate Vice President, College Relations

Jerod Dahlgren, Public Relations Director, College Relations

Christine Lai, Associate Professor, Business Department

Seth Oyer, Assistant Professor, Communications Department

Deb Silverman, Associate Professor, Communications Department

Kevin Railey, Associate Provost and Dean of the Graduate School

Carmela Thompson, Director, Admissions

Erin Alonzo, Associate Vice President, Enrollment Management

Kevin Williams, Associate Professor, Earth Sciences and Science Education

Bob Wood, Professor, Design Department

Danny Velez, Associate Vice President, Student Success

Tom Koller, Senior Associate Director, Intercollegiate Athletics

Steven Cornelio, Undergraduate Representative

Sean McCormick, Graduate Representative

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2014-15 Charge:

The President's Marketing and Communication Advisory Committee will develop recommendations to: 1) enhance or facilitate Buffalo State College's communication/marketing messages, 2) suggest ways to broaden the range/type of messaging to prospective students or others that influence the college choices of current students.

Buffalo State College Committee on Undergraduate Retention

Goal: To provide recommendations that will increase the persistence, retention, and graduation rates of undergraduate students.

In order to fulfill its goals the committee will:

1. Review, gather, and interpret information from other institutions or external programs that can illuminate these concerns.
2. Investigate and review best practices that currently exist on the BSC campus.
3. Review Buffalo State current information and quantitative data available related to this issue.
4. Gather any new information or survey portions of the campus community to provide insight into this issue.
5. Develop recommendations that are relevant to all or selected portions of our campus student community.
6. Make recommendations on short-term and long-term goals related to higher persistence, retention, and graduation rates.
7. Submit proposals that address retention needs to the Cabinet.
8. Report at the end of each semester (verbal and written report) on the state of undergraduate persistence, retention, and graduate rates and the impact of current or new programs to address these issues.
9. Advise the cabinet on the continuation, development, and/or elimination of programs that impact persistence, retention, and graduation rates.

Committee Membership

Mark Severson, Dean, School of Natural and Social Sciences (Co-Chair)

Danny Velez, Associate Vice President, Student Success (Co-Chair)

Daniel Blum, Lecturer, History and Social Studies Education

Lynne Boorady, Chair and Associate Professor, Fashion and Textile Technology

Jerry Boyes, Director and Head Football Coach, Intercollegiate Athletics

Connie Cook, Director, Financial Aid Office

Leslie K. Day, Lecturer, Elementary Education and Reading

Brian Dubenion, Assistant Director, Residence Life for Student Success

Jennifer Hunt, Associate Professor, Psychology Department

Yanick Jenkins, Director, Educational Opportunity Program

James Mayrose, Chair and Associate Professor, Engineering Technology

Lisa Rafferty, Associate Professor, Exceptional Education

Deb Silverman, Associate Professor, Communications

Ralph Wahlstrom, Professor, English

Sue Wright, Director, Student Accounts

Ex-officio:

Hal Payne, Vice President, Student Affairs

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Dennis Ponton, Provost and Vice President, Academic Affairs

The President also briefed the Senate on the ongoing leadership searches:

1. Provost- for retiring Provost, Dr. Dennis Ponton
2. CIO for ISAS- for Interim CIO, Dr. Brad Fuster
3. Dean for the School of the Professions-for interim Dean, Dr. Rita Zientek

The President also briefed the Senate on the Chancellor’s State of SUNY and her goals.

Chancellor Zimpher’s goal by 2020 is to have 150,000 students graduate from all SUNY campuses.

- To have a SUNY advisor in every high school.
- Enhancing math preparation: help with proficiency in math implemented to community colleges.
- “4 Year Guarantee” to graduate initiative for all SUNY campuses. (Currently UB is actively marketing this campaign).
- Expanding SUNY Online offerings to meet this 2020 150,000 graduates.
- Incorporating applied learning.
- Diversity- Chancellor stated that; “SUNY should be the people’s university”.
- The Chancellor discussed various concerns across all SUNY campuses; and how we can meet that 2020 goal with current budget issues.

At the Senate Agenda Committee meeting the topic of “How are first year students fairing?” came up:

- Fall 2012 98.2% are in good standing.
- Fall 2013 95.9% are in good standing.
- Fall 2014 95.1% are in good standing.

How many were on probation?

- Fall 2012- .4% on probation.
- Fall 2013- 2.2% on probation.
- Fall 2014- 1.0% on probation.

ENROLLMENT REPORT- Vice President Payne-PowerPoint presentation

**Spring 2015 Enrollment as of 2/8/15
Data provided by the Office of the Registrar**

		Spring 2014 9-Feb-14		Spring 2015 8-Feb-15	
		Full-time	Part-time	Full-time	Part-time
UNDERGRADUATE:					
Freshman		53	9	44	5
Transfer		393	114	338	93
Continuing/Returning		7010	939	6959	905
UNDERGRADUATE TOTAL :		7456	1062	7341	1003
GRADUATE:					
New		79	127	58	129
Continuing/Returning		352	733	378	573
GRADUATE TOTAL:		431	860	436	702
READMITS (FT and PT):			96		102
GRAND TOTAL:		7887	2018	7777	1807

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Spring 2015 Credit Hours as of 2/6/15

Data provided by Institutional Research

	Spring 2014 2/7/14	Spring 2015 2/6/15
Total credit hours	124,410	121,722
Undergraduate	116,230	114,038
Graduate	8,180	7,684
Total FTE	8,431	8,243
Undergraduate	7,749	7,603
Graduate	682	640

Fall 2015 Proposed Enrollment Targets

Subject to Cabinet review and approval

	Fall 13 Actual	Fall 14 Actual	Fall 15 Proposal
TOTAL UNDERGRADUATE	9,321	9,316	8,985
Freshman Total (incl non matric)	1,348	1,875	1,630
General	981	1,397	1,220
EOP	156	161	160
COMPASS	130	218	145
SSSP	15	23	20
Honors	52	62	70
Non matric*	14	14	15
Transfer Total (incl non matric)	1,105	1,039	980
General	1,056	990	930
EOP	49	49	50
Continuing/Returning	6,868	6,264	6,275
TOTAL GRADUATE	1,271	1,176	1,192
New Graduate Total	366	357	372
Continuing/Returning	905	819	820
Continuing Prof Studies*	56	138	100
/ Nat. & Inter. Exch students*	17	31	30
Total Enrollment	10,665	10,661	10,307

*Category targets unknown at this time

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Vice President Payne: This month we will be hosting a lunch-in for honors prospects, which has always been a good way to get honors students to come to Buffalo State. Once they visit the campus and meet with faculty, they are much more likely to enroll. We have always tried to build acknowledgement of freshman from NYC and Long Island by doing receptions during spring break in Manhattan and White Plains, NY. This year we decided to include an event in Westchester, NY. In addition, we meet with Paul Marthers who heads up enrollment for SUNY. SUNY is interested in building NYC enrollment as a way of dealing with declining markets in Western and up-state NY. We have a number of initiatives aimed towards increasing the flow of freshman students to Buffalo State. We are also going to mine the downstate community colleges for potential transfer students. We will be visiting three community colleges that we feel we can mine for transfer students in order to make up for the loss of transfer students from Western New York campuses. We will be going to Westchester, Nassau and Suffolk County to begin to build relationships that will lead to more students coming to Buffalo State. We will be making efforts to increase both freshman and transfer enrollment while maintaining realistic expectations. Remember, if we can retain more of our continuing-returning students; that takes some pressure off of recruitment. Any questions?

Senator McMillan: Are we recruiting in central NY, such as the Syracuse and Rochester areas?

Vice President Payne: "Say Yes" has been very helpful to us in Syracuse. We are now a major destination for students who are a part of say yes, coming out of both Buffalo and Syracuse. Our enrollment of freshman from Syracuse has grown through that process. Unfortunately, Rochester is suffering declining enrollment and transfer prospects are declining as well.

Senator Schmidt: Will someone be addressing the spring budget?

Vice President Levine: As far as the current year and spring enrollment, we are going to hit our revenue projections. As we look ahead, being down 366 students, that will have an impact of about \$1.6M on an all funds basis.

Vice President Payne: Also remember the Retention Enrollment Committee is just beginning to meet.

Senator Goodman: How do our active scholarship awards compare to other SUNY comprehensives?

Vice President Payne: Well I think that is an issue. The institutional investment at Buffalo State in support of the cost of education for students is running a little behind other SUNY comprehensives. We have to look at the entire issue of institutional support, and that is something we are working on by reorganizing scholarships and moving scholarships into the hands of financial aid. A problem we have had in the past is that some gifted students often receive more money than is needed to attract them here. Hopefully, centralizing scholarships, we can be more strategic.

President Conway-Turner: There is a relationship between scholarship dollars needed for a student to attend and the reputation of the institution. We have had several discussions related to how we can increase our ranking. What we found with SUNY Geneseo, is that you can give a student less if they thought that they were getting more. So the reputation of the institution is crucial moving forward.

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Vice President Payne: Another thing we have asked the Financial Aid Office to help us with is honors. Many schools are able to get students to enroll in honors programs for the simple fact that it is an honors program. Our assumption has been that students must have an honors scholarship as well. I think it is important that we at least take a look at this issue.

Senator Stewart: If we do not reach those numbers in fall 2015 that we did in fall 2014, what type of contingencies have the administration thought about?

Vice President Payne: The administration has not considered that issue yet because we have not settled on the target for fall 2015. However, we will be considering the decline in enrollment this spring.

Online Education Update/Report from Provost Ponton

Provost Ponton: Open SUNY is the systems online education initiative and Buffalo State is participating with the inclusion of two master's programs: Art Education and Music Education. Open SUNY is a partnership between the system and the campus designed to ensure the delivery and quality of online courses and programs. Open SUNY personnel will be visiting Buffalo State three times during the Spring semester. The first visit is planned for Friday February 20th. Activities will include a morning discussion on institutional readiness for online education. We have extended invitations to a number of people in this room to take part in that discussion. From 11:00AM to 12:30PM there will be a poster session in Bulger Communication Center, where open SUNY will present posters and have a chance for discussion. From 1:30 to 3:30 the Buffalo State open SUNY team will meet with, Kim Scalzo, Director, SUNY Center for Professional Development and Carey Hatch, SUNY Provost office; as well as persons from other open SUNY campuses. So we are moving forward with our participation. I think it's important to note that this was created by the two programs we have submitted, but the discussions we've had apply to any online program and/or course initiatives that Buffalo State may have. Any questions?

- *There was no discussion.*

Vice President LeVine-Update on L.I.C.H budget issues

Vice President LeVine: Included in the packet is a summary of the UFS minutes, Senator Marren and Senator Goodman will talk about that. The business officers haven't heard much about this. I contacted SUNY and tried to confirm some of that information; the sale is done for the most part. Total liabilities identified were \$550M. The proceeds of the sale were \$240M, which leaves a balance of \$310M, about \$185M of that is long term legal issues involving many parties. The remaining \$169M is operating losses that were incurred at downstate, a lot of it was because the sale got extended so long. SUNY is working with downstate with the expectation that they will cover these liabilities. My conclusion at this point is that I don't expect any immediate impact on the campus.

- *There was no discussion.*

CHAIRS REMARKS

Senator Carson: We have a pretty full agenda today and a potentially lengthy meeting, so I don't want to take too much time with my remarks, but there is something on my mind that I want to share with you.

I did not attend the meeting of the University Faculty Senate in Farmingdale in January, but I was in close contact with the other Campus Governance Leaders who were, and I have also been in contact with University

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Senators Marren and Goodman. I have also heard from UFS president Knuepfer since that meeting about some of the things that transpired there, and much of what I have heard has been troubling.

Many of the concerns expressed there by the Senators, and many of the questions asked of the Chancellor there revolved around the push from the governor's office regarding experiential learning, and a possible mandate that all SUNY students should have internships, or something similar, are part of their required curriculum.

The controversy wasn't over the benefits of internships. The controversy continues to be over who controls the curriculum.

Going back to the Middle Ages (and, no, I'm not that old, but I am a historian) the faculty have controlled--and been accountable for--the curriculum. But, increasingly that fundamental principle has been challenged in New York State, and now also by the Department of Education.

Politicians have given educators No Child Left Behind, Race to the Top, Common Core, edTPA, SUNY's general education curriculum, as well as instructions on how to teach about the origins of the American Constitution, the Irish potato famine, and intelligent design.

When the Chancellor was pressed on the question of who controls the curriculum, she was equivocal at best. At a previous meeting she was asked to comment on the increasing politicization of SUNY. She REALLY resented the question.

The truth is that there are fundamental principles that we in academia must always stand up for and be prepared to protect and defend. Academic freedom gets the most attention, and for good reason. But just as important are the principles of shared governance and faculty control of the curriculum. We must be vigilant, we must be consistent, and we must be responsible.

I recently heard two quotes that have been stuck in my head, and now I'll stick them in yours. One was, "Those who can, teach. Those who can't, make laws about teachers." Sad, but all too often, true.

The other thing I heard was, "It is easier to fight for our principles that it is to live up to them." In this case, I think we have an obligation to do both.

COMMITTEE REPORTS

Budget Staff & Allocations (BSAC) - Senator Ted Schmidt, Chair- Power Point

Broad-Based Fees Proposal for 2015/16

Financial Overview

- ***Financial management objectives:***
 - Present a balanced financial plan
 - Fund appropriate expenditures from each fee
 - Comply with SUNY Broad-Based Fee Policy
- ***Financial challenges impacting 2015-16 fee budgets:***
 - Despite record freshman class, enrollment uncertainty remains
 - Lack of contingency reserves
 - SUNY cap on fee increases

Financial plan for FY 2015-16:

- Increase total fees by 2.1%

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- Distribute the 2.1% based on need
- No increase in transportation fee
- Administrative Overhead charge 2%
- Enrollment Loss Contingency

Fee comparison among 12 SUNY comprehensive colleges (2014-15):

- Range: \$958 to \$1,543
- Buffalo State: \$1,027
- Buffalo State's fees are second lowest among 12 comprehensive colleges

Prior Fee Increases:

- 2014-15 2.5%
- 2013-14 2.9%
- 2012-13 4.4%

Current and Requested Broad-Based Fees

	Current: Full-Time Students, Fall 2014 & Spring 2015	Current: Part- Time Students, Per Credit Hour Per Semester	Requested: Full-Time Students, Fall 2015 & Spring 2016	Requested: Part-Time Students, Per Credit Hour Per Semester	Dollar Change, Full- Time Students	Percentage Change
Athletics Fee	\$292	\$12.20	\$303	\$12.65	\$11	3.77%
College Fee	25	.85	25	.85	0	0%
Health Fee	290	12.10	294	12.25	4	1.38%
Technology Fee	316	13.20	323	13.45	7	2.21%

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Transportation Fee	104	4.35	104	4.35	0	0%
TOTAL, BROAD-BASED FEES	\$1,027	\$42.70	\$1,049	\$43.55	\$22	2.1%

2015/16 DRAFT Budget

<u>SOURCE</u>	Athletics	Health	Technology	Transportation	Total
Fee - flat enrollment	\$ 2,692,000	\$ 2,848,000	\$ 3,130,000	\$ 873,000	\$ 9,543,000
Enrollment decline of 100 HC	(29,900)	(29,000)	(32,000)	(10,000)	(100,900)
Total sources	2,662,100	2,819,000	3,098,000	863,000	9,442,100
<u>USES</u>					
Personnel	1,018,000	1,640,000	335,000		2,993,000
OTPS	1,058,000	215,000	2,747,000	863,000	4,883,000
Fringe benefits	569,000	905,000			1,474,000
Overheads - 2% (BIG 3)	53,000	56,000	62,000		171,000
Total uses	2,698,000	2,816,000	3,144,000	863,000	9,521,000
Source over (under) uses	\$ (35,900)	\$ 3,000	\$ (46,000)	\$ -	\$ (78,900)

Cash Position

June 30, 2014	\$ (32,724)	\$ (14,133)	\$ 193,301	\$ -	\$ 146,444
June 30, 2016 (Projected)	\$ 4,376	\$ 59,867	\$ 121,301	\$ -	\$ 185,544

Fee

2014/15	\$ 292	\$ 290	\$ 316	\$ 104	\$ 1,002
Increase (1.9% on larger base)	11	4	7		22
2015/16	\$ 303	\$ 294	\$ 323	\$ 104	\$ 1,024

Impact on revenue - \$1 fee increase or decrease

	\$ 8,000	\$ 10,000	\$ 10,000	\$ 8,000
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Broad-Based Fee Budget Results 2010-2014

ATHLETICS

2013-14 2012-13 2011-12 2010-11 2009-10

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SOURCE

	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	
Fee	<u>2,511,743</u>	<u>2,523,114</u>	<u>2,569,083</u>	<u>2,554,820</u>	<u>\$ 2,329,076</u>

USES

Spending plan	<u>2,088,084</u>	<u>2,219,078</u>	<u>2,083,626</u>	<u>1,980,379</u>	<u>1,888,285</u>
Fringe benefits	<u>543,556</u>	<u>519,910</u>	<u>403,452</u>	<u>455,501</u>	<u>355,601</u>
Overheads					<u>-</u>
Total uses	<u>2,631,640</u>	<u>2,738,988</u>	<u>2,487,078</u>	<u>2,435,880</u>	<u>2,243,886</u>
Source over (under) uses	<u>\$ (119,897)</u>	<u>\$ (215,874)</u>	<u>\$ 82,005</u>	<u>\$ 118,940</u>	<u>\$ 85,190</u>

	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	
Fee Rate	<u>281.00</u>	<u>275.50</u>	<u>266.00</u>	<u>266.00</u>	<u>\$ 250.00</u>

Broad-Based Fees 2015-16 Functional Area

ATHLETICS

General	<u>\$ 303,000</u>
Recreation/Intramural	<u>201,000</u>
Men's Basketball	<u>164,000</u>
Women's Basketball	<u>83,000</u>
Cross Country	<u>120,000</u>
Football	<u>240,000</u>
Men's Hockey	<u>210,000</u>
Women's Hockey	<u>190,000</u>
Lacrosse	<u>153,000</u>
Men's Soccer	<u>134,000</u>
Women's Soccer	<u>154,000</u>
Softball	<u>84,000</u>
SID	<u>47,000</u>
Swimming & Diving	<u>148,000</u>
Track & Field	<u>279,000</u>
Volleyball	<u>135,000</u>
Total Athletics Fee Budget	<u>\$ 2,645,000</u>

Broad-Based Fee Budget Results 2010-2014

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HEALTH

	<u>2013-14</u>	<u>2012-13</u>	<u>2011-12</u>	<u>2010-11</u>	<u>2009-10</u>
<u>SOURCE</u>					
<u>Fee</u>	\$ 2,687,296	\$ 2,680,812	\$ 2,748,410	\$ 2,749,454	\$ 2,389,341
<u>USES</u>					
<u>Spending plan</u>	1,793,657	1,687,531	1,811,260	1,718,852	1,668,079
<u>Fringe benefits</u>	851,041	784,161	634,714	687,986	579,877
<u>Overheads</u>	113,069	112,992	114,480	109,754	101,059
<u>Total uses</u>	2,757,767	2,584,684	2,560,454	2,516,592	2,349,015
<u>Source over (under) uses</u>	\$ (70,471)	\$ 96,128	\$ 187,956	\$ 232,862	\$ 40,326
<u>Fee Rate</u>	\$ 277.50	\$ 270.00	\$ 260.00	\$ 260.00	\$ 230.00

Broad-Based Fees 2015-16 Functional Area

HEALTH

<u>Counseling</u>	
Clinical Care	\$ 456,000
Administration	19,000
Education	14,000
Clerical	104,000
Total Counseling	593,000
<u>Health</u>	
Clinical Care	1,312,000
Administration	577,000
Education	150,000
Clerical	128,000
Total Health	2,167,000
Total Health Fee Budget	\$ 2,760,000

Broad-Based Fee Budget Results 2010-2014

TECHNOLOGY

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<u>SOURCE</u>	<u>2013-14</u>	<u>2012-13</u>	<u>2011-12</u>	<u>2010-11</u>	<u>2009-10</u>
<u>Fee</u>	<u>\$ 3,200,020</u>	<u>\$ 3,260,177</u>	<u>\$ 3,410,462</u>	<u>\$ 3,435,753</u>	<u>\$ 3,343,227</u>
<u>USES</u>					
<u>Spending plan</u>	<u>2,758,824</u>	<u>3,599,043</u>	<u>2,999,282</u>	<u>2,932,242</u>	<u>2,468,872</u>
<u>Fringe benefits</u>					
<u>Overheads</u>	<u>457,554</u>	<u>--</u>	<u>--</u>	<u>488,095</u>	<u>481,693</u>
<u>Total uses</u>	<u>3,216,378</u>	<u>4,068,553</u>	<u>3,482,609</u>	<u>3,420,337</u>	<u>2,950,565</u>
<u>Source over (under) uses</u>	<u>\$ (16,358)</u>	<u>\$ (808,376)</u>	<u>\$ (72,147)</u>	<u>\$ 15,416</u>	<u>\$ 392,662</u>
<u>Fee Rate</u>	<u>\$ 327.50</u>	<u>\$ 327.50</u>	<u>\$ 320.00</u>	<u>\$ 320.00</u>	<u>\$ 320.00</u>

Broad-Based Fees 2015-16 Functional Area

TECHNOLOGY

<u>Student Information System & Related Basic Infrastructure</u>	<u>\$ 436,000</u>
<u>Network Hardware</u>	<u>165,000</u>
<u>Lab Hardware</u>	<u>275,000</u>
<u>ISAS Hardware</u>	<u>60,000</u>
<u>Smart Classrooms</u>	<u>80,000</u>
<u>Student Staffing</u>	<u>335,000</u>
<u>Utilities</u>	<u>215,000</u>
<u>Critical Replacement</u>	
<u>Continuing Licenses & Software</u>	<u>1,516,000</u>
<u>Total Technology Fee Budget</u>	<u>\$ 3,082,000</u>

TRANSPORTATION

Student Transportation

\$ 863,000

Five-Year Fee Plan

	<u>Total Increase</u>	<u>Percentage Increase</u>	<u>Total Fees</u>
<u>Annual Planned Increase:</u>			
<u>FY 2015-2016</u>	<u>\$ 22</u>	<u>2.1%</u>	<u>\$ 1,049</u>
<u>FY 2016-2017</u>	<u>\$ 31</u>	<u>3%</u>	<u>\$ 1,080</u>
<u>FY 2017-2018</u>	<u>\$ 32</u>	<u>3%</u>	<u>\$ 1,112</u>
<u>FY 2018-2019</u>	<u>\$ 33</u>	<u>3%</u>	<u>\$ 1,145</u>
<u>FY 2019-20</u>	<u>\$34</u>	<u>3%</u>	<u>\$1,179</u>

BSAC Recommendations

- Provide some comparative data on the detailed budget information.
 - E.g. Are we spending more or less on the student info system than in the past; Intramurals?
 - Are students getting more services or not?
- Better promotion of open student sessions
- BSAC did not formally vote, but all in attendance supported the administration’s proposal.

College Senate Curriculum Committee, Senator Karen Sands O’Connor, Chair

Senator Sands O’Connor presented her committee’s resolution for vote on the revised language in DOPS on the Minor Policy (***see Appendix A for detailed motion***).

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There was no further discussion. **Senator Carson** then asked for all in favor. The Senate unanimously approved of the motion.

Faculty and Staff Welfare Committee, Senator Amy McMillan, Chair

Senator McMillan presented her committee's motion for vote on the revised language in DOPS on Mid-semester appraisal of student progress; *(see Appendix B for motion)*.

There was no further discussion. **Senator Carson** asked for all in favor. The Senate unanimously approved of the motion.

Senator McMillan then presented her committee's 2nd motion for vote on the revised language in DOPS on Extra Service; *(see Appendix B-1 for motion)*.

There was no further discussion. **Senator Carson** asked for all in favor. The Senate unanimously approved of the motion.

Standards for Students Committee, Senator Heather Maldonado, Chair

Senator Maldonado briefly updated the Senate on her committee's current work.

The committee met two weeks before classes started, to divide in half to address two major topics.

1. Freshman Admission Policy review which has 2 components:
 - a- Update of policy (requested by senate)
 - b- Question posed for March meeting.
2. On campus advisement
 - Now has active Blackboard page.

There was no discussion.

Student Welfare Committee, Senator Ashley Lanning, Chair and Senator Jill D'Angelo Vice Chair- presented for discussion and vote a motion on the Student fee increase (see Appendix C for motion)

Senator Carson explained to the Senate that due to the SUNY deadline regarding student fees and decisions relating, this motion would be brought forth for both discussion and a vote.

There was no discussion on the motion. **Senator Carson** asked for all in favor. The Senate unanimously approved the motion.

All four motions were forwarded and recommended to the President for review and approval.

UNFINISHED BUSINESS (formerly 'Old Business')

There was no Unfinished Business.

NEW BUSINESS

UFS Report- from the 169th Winter Plenary at SUNY College at Farmingdale- presented by UFS Senators Joe Marren and Scott Goodman

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University Faculty Senate 169th Plenary----SUNY Farmingdale January 22-24, 2015

UFS President's report – Peter Knuepfer, President University Faculty Senate

The President report covered a wide range of topics affecting SUNY and faculty governance:

1. *SUNY Excels* – System Administration is moving forward with the SUNY Excels initiative with using the performance-based program to leverage new State funding. The plan was reduced to 17 “metrics”, which were approved by the Board of Trustees on January 13.
2. *Sexual Violence* – A task force was tasked with developing a uniform sexual assault/violence policy for SUNY by late November, which has now been approved by the Governor and is now a series of new SUNY policies. <http://system.suny.edu/sexual-violence-prevention-workgroup/>
3. *LICH* – The sale of the LICH property was formalized in early October. The sale, for \$240 million, will cover some but not all of the costs associated with SUNY’s exit. The latest numbers:
State bonds \$120.0 million Operating losses at LICH since BOT decision to close \$169.4 million Pension liability \$ 45.0 million Loan made by SUNY \$ 75.5 million Othmer Fund (may or may not have to be reimbursed) \$140.0 million. Total Liabilities \$549.9 million. Less purchase price \$240.0 million Outstanding balance \$309.9 million. Balance after Downstate absorbs operating losses \$140.5 million. So the potential cost to the System boils down to whether or not SUNY is obligated to reimburse the entirety of the Othmer Fund, a donation that was spent down principally by the previous operator of LICH.
4. *SUNY Diversity Task Force* – Chaired by Provost Cartwright and Chief Diversity Officer Carlos Medina, this group has been meeting to examine a range of issues related to diversity across the SUNY system, including faculty/staff hiring and retention, student access and completion, and campus climate.
5. *TeachNY* – This joint initiative between SUNY and State Ed. is meant to develop new policies for teacher education in the SUNY System. The target is to complete work by the end of the Spring. The Chancellor’s view is that this project will fundamentally change the way that teacher education is delivered in SUNY. At the same time, controversy has erupted over the decision by the State Education Department to release campus-by-campus results of teacher preparation exams taken by those seeking certification in 2014, ostensibly in response to UUP’s FOIL request. Pass rates dropped significantly as the new tests were administered—it is clear that many intended teachers either will have to pay to retake exams or seek alternative careers. <http://www.suny.edu/teachny-council/>
6. *SUNY Budget* – The Board of Trustees passed an ambitious budget request. The request includes an increase in tuition (\$300 for in-State) for a fifth year of rational tuition increase, totaling an additional \$155 million; \$131 million to cover all negotiated raises, including those from past years; \$50 million for a “Master Innovators” program to attract big-money faculty; \$50 million for a “Collective Impact” program (SUNY Excels); a \$30 million loan mainly to expand Open SUNY; and \$2 million to fund the System Administration budget shortfall. In addition, SUNY is seeking a \$4 billion, 5-year capital plan, with ¾ of the request toward critical maintenance and the rest for new projects. The Governor’s budget did not include all of these items, although there is \$18 million for SUNY Excels (with strings attached-see below). The hope is that some of SUNY’s requests will be restored through the upcoming negotiation processes.

Diversity Report – Carlos Medina, Chief Diversity Officer and Senior Associate Vice Chancellor

There was a SUNY diversity conference in November that was co-sponsored with the University Faculty Senate. Almost 400 people were in attendance. The Taskforce on Diversity, Equity and Inclusion was created last year and one key initiative is to have a Chief Diversity Officer at every institution. The Taskforce is continuing its work on student recruitment and retention, faculty/staff recruitment and retention, the campus environment, and the structure relative to diversity offices.

Educational Pipeline Report – Johanna Duncan-Poitier, Senior Vice Chancellor for Community Colleges and the Education Pipeline

- Early college high schools. There are several of these, and we believe they are successful in producing students for SUNY that don't need remediation.
- P-TECH. 27 of these partnerships between HS and Community Colleges are now funded. <http://www.highered.nysed.gov/kiap/scholarships/PTech.htm>
- Carnegie Foundation accelerated math (Quantway and Statway). Math is the number one remediation problem. Six community colleges are engaged in this program and more are coming online. These programs have a good success rate less time. We are looking at implementing in 4-year school.

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<http://www.carnegiefoundation.org/in-action/pathways-improvement-communities/>

- Faculty development in Common Core standards, clinical teacher preparation, and best practices is under way. New Paltz, Cortland, Albany, and Buffalo State are involved in a significant way and are intended to be regional hubs for information on Common Core.

Elsevier and Open Source Publishing – Cary Hatch, Associate Provost for Academic Technology & Information Services

- New, 5-year agreement with Elsevier is complete.

- Science Direct cost \$7.99M last year. We will pay a little more for more access. We will have Cell Press and Scopus access for a total of \$8.16M next year. We will probably opt out of these when we are able in 2018.

- Most campuses will see significant increases this year and next, then flat rates the last few years of the contract. We are working to smooth out cost bumps created by usage variations.

- SUNY will give \$600K from University-wide funds on an ongoing basis. We will provide \$2.5M additional the first year, but then nothing beyond that. By 2021, the cost will be all on campuses unless something dramatically changes.

- Open access publishing. This needs to be supported and enhanced.

- Library funding is currently inadequate to support all scholarly expectations.

Budget Report – Eileen McLoughlin, Vice Chancellor for Finance and CFO

SUNY submitted an ambitious budget that included funding for several new programs, new spending authority (tuition increase), funding for negotiated salary increases, a loan for Open SUNY, and funding for SUNY Excels. The Governor had just come out with his Executive Budget, so SUNY was still analyzing the situation, but we certainly didn't get what we asked for from the Governor. Some important features of the Governor's Executive Budget include:

- Addition of \$18.0M in direct State tax support is provided to campuses, pursuant to a methodology approved by the Board of Trustees, following completion of "Performance Improvement Plans". (SUNY Excels). Such plans:

- **Will require 10 percent of annual direct State tax support to be held back from campuses until their completion.**

- Will serve as the basis for performance funding allocations in future years.

- Shall include but not be limited to: · Improving access, completion, academic and post-graduation success, research, and community engagement,

- **Experiential learning as a requirement for graduation,**

- Establishment of a Master Researchers program in partnership with the Research Foundation,

- **Provide for financial incentives to presidents who provide proven leadership resulting in commercialization of research through START-UP NY.**

- Will be due to the Board of Trustees by December 31, 2015.

- Creation of the "Get On Your Feet" Loan Forgiveness Plan. This would allow students who meet certain criteria to have the first two years of their student loans paid by the State.

- Establishment of the NYS DREAM Act.

- Increasing the minimum wage to \$10.50 (\$11.50 in NYC).

- Capital: \$200M in critical maintenance funding. The Five-Year Capital & Financing Plan provides \$200M in each of the subsequent four State Fiscal Years, for a total of \$1.0 B over five-years. However, appropriations for the final 4 years are not included in the Executive Budget and would be subject to the approval of the Legislature each year.

Chancellor – Nancy Zimpher, SUNY Chancellor

As usual, Chancellor Zimpher took questions from the different sectors. Previously that same day, in her State of SUNY address, the Chancellor had stated her support for the Governor's proposal to require applied learning/internships of all SUNY graduates. The tone established at the UFS was that an internship requirement was a curricular issue, it should not be legislated, and the Chancellor should not be supporting any such attempt. Chancellor Zimpher has been a strong supporter of "experiential learning", but she definitely walked-back her support of an "internship mandate" once the discussion was framed in terms of curricular control.

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Other questions to the Chancellor covered many topics, including SUNY Excels, open access journals, the Elsevier contract, hospital oversight, TAP, and administrative reviews on campuses.

The Comprehensive Colleges (our sector) asked the following:

Q: It's been reported that in your State of SUNY address that your goal is to have internships for all students, can you define what you mean by internships?

Q: An internship mandate is a curricular/gen. ed. issue, but so far there seems to have been limited faculty involvement in making that decision?

A: "In terms of experiential learning, there is some of this in the 2010 strategic plan and we have been acting on the notion that finding real world opportunities is something we should consider.... Half of our student body always engages in required clinical experiences, so we are looking at students who want more but are part of programs that don't necessarily provide it. Applied learning experience is everything: volunteerism, service learning, internships, laboratory work, and StartUp NY. We can't ensure this without getting the governor's support. To the degree that we need insurances the quality is there, we expect supervision, product, evaluation, fits with curriculum. The resources are the oversight to make all of this available to our students. The person leading the conversations is from Binghamton and there is a lot of support for this idea."

Provost's Office Report – Alex Cartwright, Provost and Executive Vice Chancellor

Provost Cartwright mainly discussed the SUNY Excels plan. SUNY Excels provides a framework that allows us to measure what we are doing in mission critical and widely inclusive. Areas. There are five priority areas: Access, Completion, Success, Inquiry (previously Research), and Engagement. There are 17 individual metrics now (from over 200 originally). Each institution will have different targets related to these metrics, and some metrics may not apply to each institution. The next step is defining and setting targets. We do not know how any new funding will be tied to this system yet. SUNY Excels will also help us tell SUNY's story—adding clarity to our communications about current performance, path to improvement, and accountability. Moreover, we will use SUNY Excels to help hold Presidents accountable for performance at their institutions.

Community College report – Tina Good, President, FCCC

They are concerned about several new proposals from President Obama and Andrew Cuomo related to Community Colleges. They are asking that we stand with them for academic freedom and quality.

Student Assembly report – Lori Mould, President, SUNY Student Assembly

She discussed sexual violence policy, advisement, campus safety, and Yik Yak (app).

CUNY report – Terry Martell, Chair, CUNY Faculty Senate

He reported that the new CUNY Chancellor is making a good effort to change the culture. A new Provost will be hired soon after significant faculty input into the process.

Resolutions

Three resolutions were considered, amended as necessary, and passed.

1. Graduate Fellowship Incentive Program for STEM Students

A resolution from the Graduate and Research Committee that encourages the SUNY Research Foundation to create an incentive program for STEM graduate students to write external grants.

2. Veteran Success

The resolution encourages campus governance bodies to review, adopt, and actively participate in the voluntary initiative "8 keys to Veterans' Success", an idea delineated in a resolution passed by the Student Assembly in October 2014.

3. SUNY Budget

A resolution from the Executive Committee in support of the SUNY budget request for FY 15-16.

CONSTITUENT QUESTIONS (CQ's)

Senator Carson: I heard from a number of constituents regarding the condition of campus after the snowstorm on February 1st and 2nd. Some complained that classes should have been cancelled and most complained about the conditions of parking lots and walkways on campus. There were also concerns of personal safety.

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Vice President LeVine: As far as closing campus, no one in the area was closed. As far as campus condition, we have recognized our shortcomings in our handling of snow removal. We have identified a few issues, including the loss of experienced snow removal staff. The campus needs to understand that there are going to be time where we will not be able to keep up with snowfall. The best thing that can be done is to call 6111 and let us know about areas in need of specific attention.

Senator Carson: The second question was sent to me in an email from emeritus faculty who told me she was notified by the library emeritus faculty will no longer be able to take out books for 100 days, but will be limited to 28 days. She requested some information on why this policy change has been made.

President Conway-Turner: We will check into that.

Senator Carson: The third question was regarding an article in the paper about UB's 4 year graduation rate. The question raised: Where does Buffalo State stand on creating a '4 year guarantee'?

President Conway-Turner: We really haven't discussed it at this point. I know a bit more about Fredonia's four year policy, and it doesn't have much teeth to it. I am happy to take a look at UB's policy but we have not had any discussions yet.

Senator Carson: Any other constituent questions?

Senator Sherman: I wanted to comment on a safety issue between Burchfield Penney, and Rockwell Hall, regarding how the stop signs are set up.

Vice President LeVine: I will take a look at that, thank you.

Senator Carson: Any other questions? None.

Adjournment: 4:55 pm

Appendices

Appendix A

Motion for vote from College Senate Curriculum Committee (CSCC)-Changes to the Minor policy in DOPS-presented by Senator Karen Sands O'Connor, CSCC Chair

Current Language in DOPS

E. A minor may include no more the 2 courses at a lower division level.

Motion from the College Senate Curriculum Committee December 2014:

Whereas there has been an increase in available elective hours for many major programs due to changes in the Intellectual Foundations program and many departments wish to develop minor programs to increase the learning opportunities for Buffalo State College students and

Whereas minors are intended as introductory to their topics, and

Whereas the current requirements limiting minors to no more than two courses at the lower division level cause a hardship in developing accessible minor programs and have led to an excessive number of exceptions to this rule,

Therefore the College Senate Curriculum Committee moves that we revise DOPS IV:05:00, section E of the requirements to read as follows:

A minor may include no more than half of its credit hours at the lower division level.

Appendix B

Motion for vote from Faculty and Staff Welfare Committee (FSW)-Changes to the Mid-semester Evaluation policy in DOPS-presented by Senator Amy McMillan, committee, Chair

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This is a request to consider a revision of DOPS I: 16:02 Evaluation of Students. Two items of interest are the time and means for mid-semester evaluations. This is item 3 in the current statement.

ORIGINAL

3. Mid-Semester Evaluations: Mid-semester appraisal of students regarding their academic standing is required. This must be done no later than the end of the ninth week of the semester or the third week of a summer session. These dates correspond to dates for course withdrawal and thus give students the opportunity to withdraw without academic penalty.

PROPOSED REVISION (changes in blue)

3. Mid-Semester Evaluations: Mid-semester appraisal of students regarding their academic standing is required. Appraisal should be by use of a mid-term grade corresponding to the grading system defined for the course. This must be done no later than two weeks prior to the published deadline for student withdrawal from a course. This date in advance of the designated course withdrawal date gives student the opportunity to assess their performance and if desired, withdraw without academic penalty.

Appendix B-1

Motion for vote from Faculty and Staff Welfare Committee in conjunction with Instruction and Research Committee (I&R)-Changes to the Extra Service policy in DOPS-presented by Senator Amy McMillan, committee, Chair

Proposed Revision: DOPS VI: 07:00 Guidelines for "Extra Service" Compensation

Motivation for revision: To add details about written justifications and approval

Current Policy

2. These special assignments must not interfere with the individual's regular professional responsibilities. It must be clearly demonstrated that such research or other service exceeds that which is normally performed under the regular obligation.

Proposal is to replace item 2 in the current policy with the following.

2. These special assignments must not interfere with the individual's regular professional responsibilities. It must be clearly demonstrated that such research or other service exceeds that which is normally performed under the regular obligation. The approval of extra service must include consideration to the employee's current workload and job performance. Specific guidelines include the following expectations.

- All extra service requests must be approved in writing in advance.
- Extra service for instruction of a course is typically limited to one course of three or more credits in a semester or term.
- A written justification from the employee's supervisor is required for extra service consideration if the request is to instruct a second course for extra service during a semester or term.
- A written justification from the employee's supervisor is required for extra service consideration if the employee proposed for any extra service does not have permanent or continuing appointment.
- A written justification from the employee's supervisor is required for extra service consideration if the proposed extra service will occur during the employee's normal business hours. The justification must describe how regular professional obligations will be met.

Appendix C

Motion for discussion and vote from the Student Welfare Committee, presented by Ashley Lanning, committee Chair and Senator Jill D'Angelo, Vice Chair- Student Fee increases.

- Whereas enrollments have declined for the past three years, causing a reduction in revenues for the broad-based fee accounts,
- Whereas fringe benefit costs continue to increase expenses,
- Whereas in the past two years administration has balanced the accounts by reducing administrative overhead expenses, internal reallocations, expenditure controls, and fee increases,
- SWC recommends that the College Senate support the administration's broad-based fee increase of 2.1% (or \$22) for the 2015-2016 fiscal year, with the following individual changes: increases for Athletics = \$11.00; Health = \$4.00; and Technology = \$7.00.

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