



BUFFALO STATE

The State University of New York

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• College Senate Meeting Minutes/SMS •

February 8, 2019-Bulger 215, 3 p.m.

<u>PRESENT</u>			<u>EXCUSED</u>
Adamo Bajus Barnum Ben-Merre Bewlay Brickhouse Cole Conway-Turner D'Angelo Devonish Du Ederer Ettestad Fronckowiak Fujiuchi	Garrity Gellin Goodman Gordon Knowles Loehr Macho Maguire Marren Mayrose Mernitz Morales Nailor Nikischer	Rosen-Brand Sarratori Severson Sharma Shephard Shively Vince Garland Wadsworth Wall Williams Kevin Williams Kyosha	Carson on Fall 18' FML and Spring 2019 sabbatical Fulcher-Rood Kline on Spring 19 sabb. Patti Patwardhan Schmidt Wilson Zhang <div style="border: 1px solid black; padding: 5px; text-align: center;"><u>ABSENT</u></div> Boakye Fortner Holland Kelly Kenyon McKillip Murray Rickard Santa Maria Todd Ware Yusuf

•SMS•

February 8, 2019

*The Official Record of the Senate- Audio Podcast:

<https://newsandevents.buffalostate.edu/podcasts/college-senate-meeting-february-8>

*Please go to the Official Podcast to hear all audio with full dialogue on reports, discussions, etc. from each Senate meeting.

CALL TO ORDER: *Senator Marren* officially called the meeting to order at 3:02 p.m.

ADOPTION OF THE AGENDA: *Senator Marren* presented the agenda, he stated an amendment was needed to add a motion being introduced by Standards for Students. He asked for a motion to amend, it was moved and seconded. The February 8th, 2019 amended agenda was adopted.

PRESENTATION OF THE SENATE MINUTES: *Senator Marren* presented the minutes of December 14th, 2018. *Senator Marren* asked for any other substantive changes. Hearing no further changes. The minutes of December 14^h 2018 were accepted. For completed viewing of minutes past and presented, go to: <https://collegesenate.buffalostate.edu/senate-minutes>

REMARKS OF THE PRESIDENT

To hear complete Remarks of the President, go to: 2:41 into recording to begin:
<https://newsandevents.buffalostate.edu/podcasts/college-senate-meeting-february-8>

President Conway-Turner updated the Senate on several topics. She briefed the Senate on the new PRODI-G Program, developed by the Chancellor. It is intended to diversify faculty being hired by SUNY over the next ten years. Buffalo State College was named to launch this new program, and to develop a new Africana Studies Program. This launch will involve; *Interim Provost, Dr. Mayrose*, and his team and *Dr. Clinton-Jones*, our *Chief Diversity Officer*, who has worked with the system.

Dr. Mayrose briefly stated; this is a unique way of hiring people and a committee was being formed that would solely help with this process.

The *President* also spoke on the status of the Strategic Plan. The development of new programs; we must pick up the pace within our undergraduate and graduate levels. Explore efficacy of graduate programs. For the first time we are seeing a number of students leave Buffalo State to other institutions. We must focus on retention and completion. Graduate programs must focus on what is sought/needed in community, mission is lifelong learning. The *President* also spoke on the support needed for our Division three student athletes and less negativity we hear about them. Thanks to all who have participated in the monthly 'Table Talks' series. Random conversations with faculty and staff, each discussion is different and consists of whatever is on the mind. Coffee and cookies are provided.

The search for a new Provost will be conducted internally. The goal is to have the search start in

Fall 2019. It is not a good choice to use our resources to pay \$50-\$80K to pay someone to help with search, we will do this in house.

To hear complete Remarks of the President, go to: 2:41 into recording to start.
<https://newsandevents.buffalostate.edu/podcasts/college-senate-meeting-february-8>

There was discussion/questions and feedback from Senators for the President after her remarks and report.

Constituent Question Response-CIO and VP of Enrollment, Marketing, & Communication- Jacquelyn Malcom

- To view Power Point slides, go to reports page:
<https://collegesenate.buffalostate.edu/reports-senate-2015-2019>
- To hear audio of this report go to the podcast @ 13:46 into the recording:
<https://newsandevents.buffalostate.edu/podcasts/college-senate-meeting-february-8>

President Conway-Turner responded to this report-CQ and **CIO/VP Malcom** answered questions from the Senate following her report.

Budget Report-Power Point presentation from Vice President of Finance & Management- Laura Barnum

- To view Power Point slides, go to reports page:
<https://collegesenate.buffalostate.edu/reports-senate-2015-2019>
- To hear audio of this report go to the podcast @ 29:41 into recording:
<https://newsandevents.buffalostate.edu/podcasts/college-senate-meeting-february-8>

Vice President Barnum took feedback and answered questions from the Senate following her report.

Honors Program Update Report-Power Point presentation from- Dr. Amy McMillan, Interim Honors Program Director

- To hear audio of this report go to the podcast @ 1:07:15 into recording:
<https://newsandevents.buffalostate.edu/podcasts/college-senate-meeting-february-8>
- To view Power Point, go to reports page:
<https://collegesenate.buffalostate.edu/reports-senate-2015-2019>

There was no discussion on the Honors Program report. **End of Remarks of the President**

REMARKS OF THE CHAIR

Senator Marren: To hear the Chair's Remarks, go to the Podcast @ 1:11:36 into recording.
<https://newsandevents.buffalostate.edu/podcasts/college-senate-meeting-february-8>

COMMITTEE REPORTS

to hear start of Committee Reports, go to: 1:18:47 into recording

Senator Marren explained the *UFS resolution that is being proposed for all comprehensive colleges to conduct on campus elections for; a past change made that stated; the UFS Vice Chair

shall not be allowed to vote. This is incorrect, and these elections are intended to restore the Vice Chairs' right to vote again. Although you may not be involved with the UFS, this is an important vote for all campuses to hold.

By-Laws & Elections, Amy Rosen-Brand, Chair

(See BSC nomination information in Appendices-Appendix A)

Senator Rosen-Brand briefed over a *UFS resolution, that all of the comprehensive colleges must have an election on. The process for that election will be done via an online process, to be announced; with late February or early March trajected for this campus vote. **Senator Rosen-Brand** then explained to the Senate about the upcoming elections, and the nomination period. All elections information will be posted in the Daily. There will be a parliamentarian training session scheduled for April. Besides our BSC employees, we intend to also invite those interested from Fredonia State and UB to take the training session.

Standards for Students Committee, Amy Wilson, Chair

(see Upper Division resolution in Appendices-Appendix B)

Senator Knowles on behalf of **Senator Wilson** brought for a vote, the resolution on the DOPS Policy for Upper Division Criteria Graduate Level Courses. This was introduced to the Senate at the December 2018 Senate meeting. **Senator Knowles** briefly went over the resolution. She asked if there were any questions. There were none.

Senator Marren all in favor of this resolution? The Senate voted unanimously in favor. It was approved and will now be sent as a recommendation to the President.

Senator Knowles on behalf of **Senator Wilson** then introduced a NEW DOPS Policy motion on Repeating courses. *(see Appendix C for Repeating Courses motion)*. There was some discussion. **Senator Wadsworth** was asking for clarity/concern on why students would have to repeat a course.

Senator Marren then asked the Senate to allow **Dean of the Graduate School, Kevin Miller** to elaborate on the concern of Senator Wadsworth. **Go to: 1:24:50 into recording to hear his reply/response.**

This motion will come back to the Senate for a vote at the March 8, 2019 Senate meeting.

Unfinished Business There was no Unfinished Business.

New Business

UFS 181st Winter Plenary Report from SUNY Cobleskill-Report given by UFS Senators Amitra Wall and Joe Marren: (see full report click link below)

To hear this report, go to: 1:28:36 into recording

<https://collegesenate.buffalostate.edu/sites/collegesenate.buffalostate.edu/files/uploads/COLLEGE%20SENATE%202018-2019/REPORTS%20TO%20THE%20SENATE%202018-19/181s%20Winter%20Plenary%20Report%20Cobleskill.pdf>

GEATFC -General Education Ad-Hoc Task Force on Curriculum formation and presentation of GEATFC Roster- **Senator Marren** asked for a motion to approve of the formation of a task force

Senate sub-committee that will focus efforts on the new Gen Ed program. **Senator Maquire** moved and **Senator Loehr** seconded. The formation of GEATFC was approved.

Senator Marren then presented the GEATFC Roster for approval. He asked for a motion to approve, **Senator Knowles** moved and **Senator Loehr** seconded. The GEATFC Roster was approved. GEATFC can now officially begin its work.

Constituent Questions-CQ's

One CQ was addressed under the Remarks of the President. There were no additional CQ's.

Senator Marren asked for a motion to adjourn. It was moved.

Adjournment: 4:50 p.m.

APPENDICES

Appendix A

*The College Senate By-Laws and Elections Committee
Amy Rosen-Brand, Senate Committee Chair*

College Senate Vacancies: Call for Nominations April 15 – April 19, 2019

Two (2) At-Large College Senate positions will become vacant on August 30, 2019 There are two (2) seats for academics or professionals.

At-Large Senators represent the entirety of the college. All full-time faculty and professional staff are eligible to seek the At-Large Senator positions provided they meet other eligibility requirements (see below).

There will be (1) one UFS-University Faculty Senate seat and (1) Alternate UFS seat vacant on August 30, 2019. All full-time faculty and professional staff are eligible to seek the UFS seat.

A call for nominations and information about candidates' statements can be found at www.buffalostate.edu/collegesenate. The Call for Nominations for the At-Large Senate positions begins on **Monday, April 15 at 12:01 a.m.** and continues through **Friday, April 19 at 5:00 p.m.** Elections for these positions will run from **April 22 at 12:01 a.m. to April 26 at 11:59 p.m.**

Senate Elections conducted by the Schools of Arts and Humanities, Education, Natural and Social Science and Professions and the Professional Staff Caucus (PSC) should be concluded prior to the election cycle for the At-Large seats.

Eligibility: Current College Senate members who are completing *two* consecutive terms in their respective positions *are not* eligible for re-election. For additional information on eligibility requirements, please consult the College Senate By-Laws available at www.buffalostate.edu/collegesenate.

Campaigning: The College Senate Elections and By-Laws Committee strongly recommends against using college email services for campaigning. Please limit campaigning to the candidate statement posted on the College Senate website (available to the university community on Monday, April 2)

Individuals running for a Senator position in another election may not also run for At-Large Senator positions while the other election is being conducted. If the other election concludes during the period when nominations for At-Large Senators are still being accepted, eligible individuals may self-nominate for either position.

If you are interested in being a candidate, please contact Vince Masci via email at mascivt@buffalostate.edu . We look forward to your participation in the vital process of campus governance.

Appendix B

NEW DOPS Policy: Upper Division Criteria for Graduate Level Courses

Introduced at the December 2018 Senate meeting by the Standards for Students Committee and presented for vote at the February 8, 2019 Senate meeting. Amy Wilson, Chair

WHEREAS, there is no current policy for determining and distinguishing graduate level course criteria; and

WHEREAS, the current policy regarding the development of new courses suggests graduate courses should simply be consulted upon with the Dean of the Graduate School; and

WHEREAS, the Graduate School and the Graduate Advisory Committee believe it would be beneficial to establish standards of continuity in establishing graduate level course naming and sequencing;

THEREFORE, BE IT RESOLVED that Buffalo State adopt a new DOPS policy on **Upper Division Criteria for Graduate Level Courses** as proposed in this document; and

BE IT FURTHER RESOLVED THAT this policy change would go into effect beginning with the 2019-2020 academic year for all new and revised course proposals submitted to the College Senate Curriculum Committee; and

BE IT FURTHER RESOLVED THAT the college catalog and college website be updated to ensure that DOPS language is consistently reflected in the catalog and on the website for this policy.

BUFFALO STATE COLLEGE DIRECTORY OF POLICY STATEMENTS

Policy Number: 15:01 (NEW Policy)

Subject: Upper Division Criteria for Graduate Level Courses

Guidelines listed below have been established for the designation as upper division graduate courses. The guidelines should be used when creating new courses and for revising existing courses. The College Senate Curriculum Committee will use the guidelines in the approval process for graduate courses.

A course that has upper division designation (600 or 700 level) reflects evidence of at least two of the following criteria:

- A. Prerequisite course or instructor permission.
- B. Course content, assessment, and learning outcomes demonstrating evidence of greater focus or depth in the content than 500 level graduate courses.
- C. Course content, assessment, and learning outcomes targeting a higher-order of critical thinking (greater application, analysis, synthesis, and evaluation of subject) than 500 level graduate courses.

Course numbers indicate the level of the course and restrictions as follows:

500-599	Introductory or survey graduate courses (knowledge, understanding, and application of subject)
600-699	Courses which go beyond introductory level and involve in-depth study of a subject at the graduate level and which usually have prerequisites.
700-799	Courses designed for and restricted to students matriculated in the departments' degree or certificate program.

NOTE: The catalog provides that all master's degree programs require completion of a minimum of 15 credit hours of 600- or 700-level coursework.

Appendix C

NEW DOPS Policy: Repeating Graduate Courses

Introduced at the February 2019 Senate meeting by the Standards for Students Committee, Amy Wilson, Chair

WHEREAS, there is no current policy for determining and distinguishing graduate repeat eligibility from undergraduate eligibility; and

WHEREAS, there is no current College policy for establishing the time limit for degree completion at the graduate level; and

WHEREAS, current Graduate School policy establishes a 6-year time limit for degree completion at the graduate level; and

WHEREAS, good academic standing at the graduate level is considered a minimum GPA of 3.00 (B grade); and

WHEREAS, grades of less than a B carry weight of less than 3.00 GPA so should be repeatable at the graduate level.

THEREFORE, BE IT RESOLVED that Buffalo State adopt a new DOPS policy for Repeating Graduate Courses as proposed in this document; and

BE IT FURTHER RESOLVED THAT the college catalog and college website be updated to ensure that DOPS language is consistently reflected in the catalog and on the website for this policy.

**BUFFALO STATE COLLEGE
DIRECTORY OF POLICY STATEMENTS**

DOPS: I:16:10 (NEW Policy)

Subject: Repeating Graduate Courses

A student may repeat a given graduate course once for which a B-, C+, C, C-, D+, D, E, or EV grade was earned. The repeated course must have the same prefix, number, title, and credit. The repeated course must be taken at Buffalo State. When a course is repeated, only the higher grade earned and associated credit hours will count towards the GPA.

Repeating Substantively Revised Courses Over 6-Years

All coursework and degree requirements must be completed within the six-year period immediately preceding a student's graduation.

Courses that have been substantively revised or updated, regardless of grade earned, and were completed more than six years prior to the anticipated date of graduation must be repeated unless approved by the advisor, department chair, and academic dean. When such a course is repeated, only the grade and credit hours earned on the latest attempt will count toward the GPA and will apply to degree or certificate program requirements.

All grades remain on the permanent record. A passing grade will not replace a U grade, since the U is not computed in the GPA. Courses repeated outside of the parameters listed above will not be used in the calculation of the cumulative GPA and the credit hours will not be applied to degree or certificate program requirements.

Policy regarding practicum courses may differ. Contact the academic department.

Repeating courses may affect financial aid. Contact the [Financial Aid Office](#) for the current policy.

Once a student has completed a master's degree or certificate of advanced study, a final average for that degree or certificate is computed. Courses for that degree or certificate may not be repeated, and that final average is not affected by any subsequent coursework completed at Buffalo State.