

• COLLEGE SENATE SMS •

Meeting SUMMARY

September 9, 2016 Butler 210, 3:00 p.m. (DRAFT)

- **Call to Order: meeting commenced at 3:02 p.m.**
- **Senator McMillan** welcomed everyone to the meeting including all of the new Senators.

2. Adoption of Agenda

- The Senate meeting agenda was amended to include under New Business the May Spring Plenary UFS Report. The Senate then approved of the amended agenda.

3. Approval of Minutes

- Minutes of 5/6/16 were approved.
- **Chair, McMillan** gave a brief overview of the way the Senate will be doing business going forward, with the loss of a work-study position in the office. The work-study aided in a large percentage of transcribing the minutes. This will impact the way the minutes are done. She has asked that both the administration and all committee chairs provide written reports to the Senate Office to help expedite the transcription of the minutes.

4. Remarks of the President

- **Provost Perreault** gave report on behalf of President Conway-Turner. (Full details in the Senate Minutes)
- **Provost Perreault** updated the Senate on several areas including:
 - Addressed retention/graduation issues and goals of increasing degrees granted.
 - General Education Task Force nominations were requested. Will take names from anyone who wants to self-nominate or nominate a colleague. The Senate has provided three names chosen by the Chair and voted on by the Agenda Committee (Emo, Goodman, Grinnell).
 - “ROAR In 4”
 - Mandatory Advisement for Fall 2017. Creating an Advisement Implementation Team to work with depts., to customize advising to fit their needs.
 - UPD is hiring officers. Partnering with UB. If you know of anyone interested in taking the police exam, send them to UPD.
 - Faculty Welcome Back Event – she reiterated some of the things talked about in August.
 - New Drop-In Advising Center for students in Butler Library. OSHEI Foundation donated money to get this going. All furniture was donated for the center.
 - New administrative review process report by **Dr. Karen Clinton-Jones**, Chief Equity and Diversity Officer (full report in Senate minutes)
- **Vice President Payne** briefed the Senate on the highlights for Fall 2016 enrollment:
 - Very large number of applicants for freshman and transfer student (16,000)

- The amount totaled will be given at the October 14th Senate meeting for the number freshmen enrolled for fall, and the locales where they hail from.
- Most frequently indicated majors are; Art and Communication Studies.
- Programs enrolling the most are: STEM disciplines, Biology, Technology, Psychology, Computer Information Systems and Fashion Textile Technology.
- 34% of freshmen are undecided on a major.
- Hired **Jim Black** President and CEO of Symworks, and a former officer in ACRO the association that represents enrollment management professionals who is working with our admissions staff to look at what things we can do to improve what is already a really competitive and fine admissions program. Jim that his first draft of a report is already completed and we hope to begin reporting back to our admissions and enrollment staffs about his recommendations in the very near future.
- Significant number of students coming from outside NY and living on campus, and also offsite at Medaille College.
- 260 of our rooms are triples – down from number of freshmen in triples last year.
- Introduced **William Sabio** new hire to work with Dean of Students – he is the Title IX Investigator and Retention Specialist.

6. Remarks of the Chair

- Approval of the Senate Roster. McMillan gave opening remarks to the Senate. (full remarks in the Senate Minutes) The Senate Roster is approved.
- **Chair McMillan** introduces new Senators (full list will be in the Senate Minutes)

7. Committee Reports-(full details will be in the Senate Minutes)

- **Academic Plan** –Jason Grinnell, Chair
 - Presents Committee roster for approval. Roster approved by the Senate.
 - Committee Overview for 2016-17.
- **Budget Staff and Allocations** – Fred Floss, Chair
 - Presents Committee roster for approval. Reva Fish was added to the roster to replace Kevin Miller and a student is still needed. The roster has been approved pending the student.
 - Committee Overview for 2016-17.
- **By Laws & Elections** – Lynn Boorady, Chair
 - Committee roster presented for approval. Roster approved by the Senate.
 - Committee Overview for 2016-17.
 - **Election of Student Chair of Student Welfare Committee (paper ballot)**
 - **Senator Grant** nominates **Senator Gianna Norfleet** to run for Chair of the Student Welfare Committee. **Senator Monet Lewis** then self-nominates herself for the same position. **Senator Boorady** asks for further nominations, hearing one then motions to close the nominations, **Senator Boorady** asks each candidate to speak about themselves to the Senate.

- **Senators Norfleet and Lewis** both give brief statements as to why they would be a good candidate to serve as Chair of the Student Welfare Committee.
- **Senator Boorady** then passes out the paper ballots to the voting members of the Senate. **Senator Gianna Norfleet** was elected as the next Chair of the Student Welfare Committee.
- **Elect Student representative for Senate Agenda Committee (non- ballot)**
 - **Senator Boorady** opens nominations for a student senator as a representative on the Senate Agenda Committee, **Senator Stewart** nominates **Senator Monet Lewis**. **Senator Boorady** asks for other nominations, hearing none, **Senator Boorady** announced that **Senator Monet Lewis** is elected as Student representative to serve on the Senate Agenda Committee for 2016-2017.
- **Curriculum Committee** – Karen Sands O’Connor, Chair
 - Presents Committee roster for approval. Roster approved by the Senate.
 - Committee Overview for 2016-17.
- **Faculty and Staff Welfare**– Maria Brickhouse, Chair
 - Presents roster for approval. Roster approved by the Senate.
 - Committee Overview for 2016-17.
- **Instruction & Research** – Scott Goodman, Chair
 - Presents Committee roster for approval. Roster approved by the Senate.
 - Committee Overview for 2016-17.
- **Standards for Students** –Heather Maldonado, Chair
 - Presents Committee roster for approval. Roster approved by the Senate pending addition of undergraduate and graduate student members.
 - Committee Overview for 2016-17.
- **Student Welfare** – Amy Rosen-Brand, Vice-Chair
 - Will present Committee roster at the October 14th Senate meeting with the new Chair of Student Welfare, Senator Norfleet.

8. Unfinished Business

- There was no Unfinished Business.

9. New Business

- UFS Report from the 173 Spring Plenary @ SUNY Brockport
Link to report:
<http://collegesenate.buffalostate.edu/sites/collegesenate.buffalostate.edu/files/uploads/UFS%202015-2016/173rd%20Plenary%20Spring%202016.pdf>

10. Constituent Questions (Full Questions/responses in full Senate Minutes)

There were several Constituent Questions addressed to the administration.

- **Provost Perreault** addressed the question on creating a women’s Rowing Program.

- **VP Payne** detailed the **President's** review/consideration and outcome for such a program and its benefits to Buffalo State. **VP Payne** stated the **President Conway-Turner** at this time could not support a women's rowing team/program due to cost of equipment. The Ivy League schools attain most of the recruits in this area.
 - **VP Payne** did note that **President Conway-Turner** was interested in pursuing the establishment of a women's field hockey team. There are less costs associate with this. The President has asked for a proposal for a women's field hockey program.
- Office of Professional Development Unit has hired one full time replacement for **Ottillie Woodruff** who retired, and **Tim Switalski** who left Buffalo State. This was a salary savings. **Jonathan Hulbert**, Director of Leadership and Organizational Development, was introduced by **Karen Clinton-Jones**, as the new full time hire. Bill White has taken a one year leave of absence and Dr. John Draeger is the temporary Faculty Development coordinator.
- **Vice President LeVine**
 - Construction Update/ Caudell Hall fences are down-so do not park in certain areas while they deliver equipment into Caudell. Opening Caudell is planned for spring 2017.
 - Complete facilities update at: <http://facilities.buffalostate.edu/>
 - Bridge work to be completed in November.
 - SAMC phase 3 work to begin with building demolition slated for December 2016.

There was brief discussion.

Senator McMillan then called for a motion to adjourn.

11. Adjournment- The meeting adjourned at 4:40 p.m.

Next Senate Meeting: Friday, October 14th 2016 at 3 pm, in Butler 210.