

•COLLEGE SENATE•

Official Abridged Minutes

September 6, 2016-Butler 210, 3 p.m.

<u>PRESENT</u>			<u>EXCUSED</u>
Abass	Hunt	Payne	Bewlay
Bayer	Kenyon	Perreault	Conway-Turner
Ben-Merre	Kline	Potts	Miller
Boorady	Knowles	Qualls	Ninacs
Brickhouse	LeVine	Reid	Santa Maria
DeWind	Lewis	Rosen-Brand	
Ederer	Maldonado	Sands O'Connor	<u>ABSENT</u>
Emo	McMillan	Sarratori	Coleman
Ettestad	Mernitz	Severson	Davis
Floss	Morales	Shandomo	Djirakor
Gellin	Morrison -	Sharma	Raleigh
Goodman	Fronckowiak	Shephard	Ukah
Gordon	Newland	Sherman	Zhang
Grant	Nikischer	Shively	
Grinnell	Norfleet	Stewart	
		Velez	
		Vince Garland	
		Wall	
		Wilson	

•COLLEGE SENATE MEETING•

Official Abridged Minutes

September 6, 2016

CALL TO ORDER: *Senator McMillan* called the meeting to order at 3:02 p.m. Welcome back to a new senate year, and a new school year.

ADOPTION OF THE AGENDA: *Senator McMillan* presented the agenda, then added, under New Business, the University Faculty Senate report from the May 2016 UFS Plenary at SUNY Brockport. *Senator McMillan* then asked for a motion to adopt the amended agenda. The Senate agenda was approved.

PRESENTATION OF THE MINUTES: *Senator McMillan* presented the minutes of May 6th 2016. The minutes of 5.6.16 were accepted without modification.

WELCOME-Senate Chair, Amy McMillan

Senator McMillan: I will make a few brief remarks and then I'm going to turn it over to the **Provost** who is here in lieu of the president. The president is meeting with the chancellor this week in Saratoga Springs so she will not be here today. I wanted to start by welcoming the new senators.

My **Vice Chair, David Ben-Merre** has been put in charge of projections. I'll explain that in a minute. Any new senator please stand up. Their names were projected on the screen.

New Senators

Holly Bewlay
Martin Ederer
David Etestad
Melaine Kenyon
Lisa Morrison-Fronckowiak
Andrea Nikischer
Constance Qualls
Bhakti Sharma
Christopher Shively
Amy Wilson

12 Student Senators

Iddris Abass
Marcel Baker
Shantel Coleman-(Grad Student)
Jeffrey Davis
Chanel Djirakor
Ayana Gordon
Terron Grant (USG President)
Monet Lewis (Grad Student)
Isaac Newton
Gianna Norfleet
Keziya Raleigh
Vivian Ukah

I especially want to welcome and thank the student senators who are here. We got our last three today. So thank you very much. We really look forward to your participation this year and would like to have you here, so your voice is heard. So thank you for coming today new Senators; welcome everyone.

The next thing I want to mention is that we are changing the way we do Senate business because we have lost our work study position. In the past we've always had somebody here running the projection; hence our Vice Chair doing it today. We are working on getting just a part time student to help us with this. The other big thing that the work study does is transcribe the minutes. Those of you who have been part of this body know that you get minutes almost completely transcribed word for word. That may not happen anymore. I'm saying may not, because we are also today trying a new recording technique that we will try out with a transcription software. We don't know how it's going to work when there are fifty three plus in the room. But what I would ask is that every single time you speak, you absolutely have to speak into a microphone. I will not take no

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microphone at all anymore because that goes onto a track that we can record and we can use the transcription software. Otherwise it takes a lot of time to figure out who said what, and when. The microphones are on, please do not mess with the microphones, and speak right into it. So we're a little unsure that this is going to work after a brief test with only two people. Our goal is to provide podcasts of the entire recording of the Senate meeting on the website. We will provide those as soon as we have them because those don't need to be approved. We will then do the best we can to give a detailed but not word for word description of what happened in our minutes so it will be shorter at the same time my intention is to have all reports come written, so that those can be put into the minutes directly and I've already warned my chairs that this needs to happen. The administration was excellent in providing written reports last year, we will do that again this year. And those will be provided directly into the minutes. If you are not able to give them ahead, I would like them immediately after, so that we can put them directly in the minutes. We are changing the way we do business a little bit. We'll see how it goes and bear with us as we try to figure that out. I must also thank some of the people who were helping; **Chris Weber** really helped us get this thing set up so I hope it's going to work. I have other remarks but I'd really like to turn this over first to **Provost Perreault**.

REMARKS OF THE PRESIDENT

(Provost Perreault give remarks on behalf of President Conway-Turner)

Provost Perreault: Thank you so much for having me here. Well thanks everybody and welcome back to the start of a new academic year here Buffalo State, I know we're all excited about it. Some of you are exhausted already, students probably a little bit bleary eyed yourselves so thanks so much for being a part of the College Senate and I'm here of course on behalf of the president who is off making the case for everything that we need, with our chancellor and various folks over in Saratoga Springs. Hopefully she is having a successful trip doing that. I just have a couple of points to bring up and the Senate Agenda Committee asked me to address a couple of other questions, which I will do. First things first. The president is off at the SUNY President's meeting, and one of the things she asked me to let everybody know is that this year SUNY is having a special focus on the completion agenda. I think you know last year was a lot about retention and keeping people who start, in school. The idea is it's not just good enough to retain students. You certainly want to graduate students, and ensure that they have degrees in a timely manner. So really the goal here is not just about increasing degrees by 2025, which was really the emphasis last year, but more so in increasing the four and six year graduation rates. You have probably noticed a lot of changes around campus, and a lot of calls for Task Force volunteers. Spoiler alert; there will be some more, but a lot of those are ready. Buffalo State is ahead of the curve. We are even thinking about our completion agenda since before somebody over there told us we should so. So some of the things that we're doing are really designed to improve our graduation rates. "Roar In Four" everybody knows about.

- **MANDATORY ADVISEMENT 2017**

Mandatory academic advising will begin next fall (2017). I've asked folks to look at curricular obstacles to graduating in four years, and all sorts of different initiatives that we'll be talking about through the year.

- **UNIVERSITY POLICE DEPT. HIRING**

UPD is looking to hire. If you know of anybody interested out there, and in particular they are working on a recruitment effort to diversify the department, and therefore they are partnering with UB. This opportunity will help you study and practice for the exam that will take place in November. So if you know anybody who is interested in joining the department and needs to take the exam this is a great opportunity. I do not believe there is a cost, it's free.

- **FACULTY WELCOME BACK EVENT-Urban Engaged Campus**

I was able to do the Faculty Welcome Back Event before classes began. I had some themes that the Senate Executive Committee asked if I would reiterate or talk about before this body. Without going into all the details, the general notion is that we need to embrace our status as the urban engaged campus of New York. And so what does that mean? What does it mean to be the urban engaged campus? I have some ideas; the

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community certainly has some ideas; and by community I mean the campus community. But we all together need to decide what that means. And so in short the general idea is that we should do everything in our power to commit to doing everything we can to enable our students to graduate within four years and that we do this not because SUNY tells us to do it, not because some talking head on the news says we are to do this, not because a mother tells us we should do it, but we do this because it is a matter of social and economic justice, and those are the values that we believe in as a community. What we need to do as a community is; look to see what are the things that prevent students from graduating in four years? And to do so without lowering academic standards an inch, and those two things can and will happen simultaneously. So they're not against each other; they of course go hand in hand. So to do that. This is why we have some of these initiatives; i.e. the mandatory advising that will begin. We will be working with academic departments to determine how that should best be implemented in their departments. This is not a one size fits all model, because all students aren't the same and all the departments are not the same. And so we fully recognize that and we'll be looking to the departments to help decide what would work best for them.

Mid-term grades; we know this is a key element of helping students succeed; getting that early feedback, so they can make some decisions. You know that's going to require some changes on our part. And of course being an urban engaged campus means that we have fully engaged teaching. That would include; participating in learning communities, flipping your classroom, applied learning, hybrid classes, supplementary instruction, all of these initiatives that pre-date me. These are genius ideas that already exist that we are trying to take out and celebrate and promote and increase on the campus.

- **GEN ED TASK FORCE**

One of the big initiatives we will be tackling this year, next year, and the one after. We have had a long debate on our General Education. There's little about our General Education that says urban engaged. There's little about our Gen Ed that says we're different than Florida State, and from Iowa State. So I'm very interested, and I know many are interested, in having a look at our Gen Ed to see how it can be part of being an urban engaged campus, and really have a unique special identity for Buffalo State. This is a very special place, and our academics should help reflect that in a little better way. I am looking for nominations for a General Education Task Force (GETF). I have been accepting names and will take names for another week. The Senate is tasked with giving me three names to be a part of that committee, and then the team will start tackling it. So please understand that it is not the Task Force job to sit in a room with cigars and figure out what Gen Ed should be. This committee will go out and talk to people including students, faculty, and staff to discuss ideas. In addition we'll be sending GETF around to various places in the world, where people have successfully changed their Gen Ed, and try to learn from people's mistakes and hopefully not repeat them. So the GETF is well underway. So if you would like to nominate yourself or nominate somebody else, please do.

- **NEW DROP-IN ADVISEMENT CENTER IN BUTLER**

One change that many of you may have noticed was the creation of the drop in advising center over at Butler Library. This is admittedly a very temporary structure if you've gone over to see this. We're very grateful that we were able to fund the entire thing out of donations. The furniture is all donated, and the small structure is donated, the person who was hired to run it is being paid out of OISHEI Foundation funds. The academic achievement center (AAC) will eventually be fully realized in the library but the opportunity was here and we grabbed it and put it together. More than one hundred students used the services in the first week which, for something that nobody knew about, is pretty tremendous. We're really very happy about that. So we will see where that goes but it's a big part of helping students in real time, quickly when they have needs. The Drop-In AAC has evening hours; so we are hoping to help students when they most need it.

- **NEW ADMINISTRATIVE REVIEW PROCESS**

Provost Perreault: I was asked to talk about our new administrative review process. I'm going to turn to **Dr. Karen Clinton-Jones** (Chief Diversity Officer) to tell us about that process.

Dr. Clinton-Jones: Many of you were aware the president, upon her arrival, decided to initiate an administrative review for Management Confidential (MC). Many of you are aware the college has been absent

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on a review process for MC's, so the president asked me to take on this assignment. I did the research in terms of identifying a survey instrument we would use. We also met with members of the College Senate sometime last semester to review the process just to make certain that we were all on the same page, and more importantly that we were in this as a unified body. The process will be sent to you shortly. We want to make certain that everyone is aware, and that the process will include 3 members of the College Senate that would be identified via the College Senate, members identified through the supervisor of the person being reviewed, and the person being reviewed will recommend people as well. The process will be led by **Mr. Jonathan Hulbert**, who is the new director for leadership in Organizational Development. He will convene a committee who will then set up the process. The process will be confidential working with RITE Services to make certain that we're using Qualtrics to survey, and making certain people are aware that the process will be confidential, and the process more importantly will be something that we can all participate in. There were no questions for **Dr. Clinton-Jones**.

ENROLLMENT UPDATE-Vice President Payne of Student Affairs

Vice President Payne: I've been asked to give you highlights of our student enrollment for fall 2016. The class of 2020, they're all excited, and they represent one of the largest groups that we've had in the history of the college. You should know that for fall 2016. Buffalo State received;

- 16,105 freshman and transfer applications
- Vs 16,308 last year.

This represents the second largest applicant pool among SUNY university colleges. One school that did a little bit better than us was the SUNY New Paltz.

Our admission staff deserves a round of applause because somehow we are attracting record numbers of applications and our admissions staff is obviously competing very well with other SUNY institutions, in terms of attracting prospective students to apply to Buffalo State so I want to salute Dr. Carmela Thompson and the admissions staff for the fine work that they've been doing.

If you look at freshman alone:

- We had 13,699 freshman applications this year.
- Compared with 13,686 last year.

This represents the second largest percentage increase in applications compared with the other SUNY university colleges. And given this really large number of prospective students showing an interest in Buffalo State we have admitted one of the largest three freshman classes in the history of Buffalo State. So we have enrolled 1,814 freshman as of Wednesday's numbers. These are mostly students from New York State of course about 98%. We are enrolling approximately 95% of the acknowledged freshman from New York State; 32% come from Western New York and about 48.8% from metro New York, Long Island, and the Five Boroughs.

Most frequently indicated majors are:

- Art
- Communication Studies

Programs with high enrollment:

- Stem courses; Biology, Chemistry,
- Electrical Engineering Technology,
- Mechanical engineering technology are all high enrollment.
 - **These programs are enrolling the largest number of students:**
 - Psychology,
 - Health and Wellness
 - Computer Information Systems

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- Business
- Criminal Justice
- Fashion and Textile Technology
- About 34% of the new freshman are undecided about a major.

And with regard to academic profile. We are holding our own from the enrollment of academically prepared and most promising students. I will give a full report on enrollment at the October 14th Senate meeting. You will know that we freeze the file on enrollment during the third week of classes, and so we are still very active in terms of students both entering and withdrawing from the college. Therefore a much more complete picture of enrollment will be given the October Senate meeting.

I did want you to know that in order to look particularly at yield, and what we are doing to gain acknowledgement of the admissions application and acceptance from new students, we have hired a consultant; **Jim Black** the president. C.E.O. of Sym Works and a former officer in Acro, the association that represents enrollment management professionals who is working right now with our admissions staff to look at what are the things that we can do to improve what is already a really competitive and fine admissions program. We have been notified by Jim that the first draft of a report is already completed and we hope to begin reporting back to our admissions and enrollment staffs about his recommendations in the very near future. I did mention that we have a significant number of new students who are coming from outside of Western New York. What that means is that we are having a significant number of our students living *on* campus.

Housing brief:

- 69 students living off site at Medaille College right now.
- 260 of our rooms are committed to freshman at the five dorms where freshmen reside.
- We are committing them to tripled students so we have about 260 full rooms as triples

This is a lower percentage of freshman living in triples than last year but. Significant number of students who are still being housed in triples.

I was also asked to introduce **William Sabio** as the Title IX Investigator and Prevention Specialist in the Office of the Dean of Students, following a national search.

The purpose of this position is to augment the work the Dean of Students does as the deputy to the Title IX investigator, our Chief Diversity Officer, **Dr. Karen Clinton Jones**, by investigating charges being brought by students in cases where students are the victims of sexual assault. As the Title IX investigator, **Will Sabio** will respond to reports alleging a Title IX violation to ensure that our student victims are informed of the resources, assistance, and procedures available for filing judicial, or criminal charges, where a student has experienced sexual harassment, sexual assault, or any other sexually related violation. **Will Sabio** comes to us with experience as the assistant director of Human Resources for compliance at Niagara County Community College (NCCC) and has had other experiences including serving as a Communications Officer in the Student Academic Records and Financial Services Unit at the University of Buffalo (UB). I did want to make sure that you knew we had this position so that as faculty, if you encounter students who have experienced sexual harassment or assault, you can contact **Will Sabio** in the Office of the Dean of Students.

REMARKS OF THE CHAIR

Senator McMillan:

General Education Task Force:

Provost Perreault mentioned the General Education Taskforce (GETF). I have put three names forward to the Executive Committee (Senate Agenda Committee) and asked them to please approve those names, or give me another option. Those names are: **Scott Goodman, Jason Grinnell, and Ann Emo**. They have approved that I send these names forward for our representatives for the GETF. That said you noticed that anyone can self-nominate; so please if you would like to be part of GETF, you are welcome to self-nominate. **Provost Perreault** will put together the GETF based on the names she gets. The Senate representatives will be

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reporting back to Senate regularly on what is happening. Anyone else who would like to be nominated, let me know.

Administrative Review Process:

The second thing mentioned was the Administrative Review Process (ARP) and you heard **Dr. Clinton-Jones** talk about that. I will provide those documents to you in the form they are now. That review process will start this year, and one of the pieces of business we need to do as a Senate is determine how we will interface with that ARP. I have made no decisions on this because this is something that can take a bit longer, and that we need to incorporate into our **bylaws** to incorporate into the way we function. The review is something that is going to happen every year, so I would like to talk to people and have people comment on how we're going to be involved as the senate. We have some ideas in the executive committee, but I would like to hear any ideas. Right now we are temporarily housing this process in the **Academic Plan Committee**, so that **Senator Grinnell** will handle all comments or questions about this for now. I will try to send you out some written things as we go, so that you can comment on them as appropriate. I will also bring it to the Senate, and we will talk about it.

Summer: Applied Learning and High Impact Practices:

The other things I really want to talk about is some of the things that I did this summer. I spent a lot of time working with my executive committee talking about what we want to get accomplished this year. I have to say that going into my second year as Senate chair is such a different experience than going into my first year a Senate chair, where I had almost no clue what I was doing. I now understand better what I do, and it's been a pretty productive summer. We have been involved as you know, **Senator Ann Emo** and **I**, are part of the Applied Learning Team (ALT). I've spent a lot of time working on applied learning; you're going to hear from us many times this year. In the end the AL Plan that we put forward must be vetted through the Senate, and it will be vetted elsewhere as well, in a variety of ways. The final report that we write has to be approved by the Senate. As a result you will be part of this as we go.

I also went with **Provost Perreault, Jason Grinnell, Jen Hunt and Mark Severson** to L.A. this summer the High Impact Practices Conference, it was a really productive. I spent a lot of time with the provost negotiating these initiatives we've been discussing. We talked a lot about high impact practices (HIPs) and how we could integrate them into Gen Ed and our curriculum. We talked about what HIPs really makes us that urban engaged campus and that we already do a lot of these things, as well as applied learning. Some of those applied learning things interface as high impact practices. Some of the high impact practices are applied learning, but they also have their own areas. So that's one of the things that we're really going to be talking about because we already are a very engaged campus. But I think we really want to try to coalesce those ideas this year. I was part of that conversation and I and two of the other senators are part of the conversation, and you're going to be hearing more about that this year as well.

The Role of the Chair

The other thing I want to about is my role as chair, something I talked about last fall. The Chair is really the conduit for information between the administration and the faculty, the administration and the staff, staff to staff, faculty to faculty, students to faculty. I feel like my role is really that conduit, and it turned out that that's really true. I've also found that a big part of my role is a conduit between SUNY and Buffalo State. Almost everything that comes to Provost Perreault that has to do with campus level things, also comes to me. This is something that I have learned and I think my goal if I haven't already done that reasonably well, is to continue to try to be as good about communicating back the things that I know, and communicating from you, the things that I need to communicate to the administration. So please continue to use me that way, and know that for example; **Provost Perreault's** presentation today, and **Dr. Clinton-Jones**, was because we basically asked for this information to be provided to the faculty, staff and students who are part of the Senate. We will continue to do that. So if you have specific things you want brought up to Senate, please let me know, or let any of the executive committee know, and we will make sure that that happens.

The Role of Senators

I want to add to that your role as senators is not to just sit here in this room and listen to me, and look for the time to end at five; by the way I'll do my best to get you out of here by then but that's not always guaranteed; and then leave and never have anything to do with a connection between what you're learning here, and what you're providing to your constituents. Each one of you comes from a constituency. You should know what constituents are yours. If you are a student Senator that's pretty clear; your constituents are students, you should share with students what is happening; and by the way the president of the U.S.G. President, **Terron Grant**, is the person who's the conduit for the students. We've already met this summer. We're going to have a good working relationship this year so that's one of the constituencies we serve. Staff members you know who you serve. Individual faculties you know who you serve, At large senators you get everybody. Basically you need to be providing to your constituencies in any way you choose to do so. The information that matters to them, that is coming out of the senate meetings, and there is a lot of things that we're doing that they should know about. So all I ask is please do your duty as well, and be that conduit to the information that we have. This is the shared governance body of our campus and I've realized how very critical it is that we have shared governance. It's really important that the provost and I can argue about the timing of Gen Ed. We need to work together with the administration to make campus initiatives happen and work out details. What we never want to have happen is that the administration just becomes; 'here's what you're going to do always', that's not why we are here, that's not why we do the jobs we do. We are good, thoughtful people, and we can help the administration know the best way to approach things. This is how I view the Senate body at Buffalo State. Questions? And thank you again.

SENATE ROSTER PRESENTATION

Senator McMillan: We need to present the Senate Main Roster. We have filled the seats we needed including the last three seats for the student senators (just received those today). **Slade Gellin** is the Parliamentarian and he advises *approval* is *not* needed; just ask for corrections. Are there any corrections/concerns? Any objection to the roster the way it is? **No objections.**

COMMITTEE REPORTS

ACADEMIC PLAN COMMITTEE (APC)-Jason Grinnell, Chair

Senator Grinnell presents the APC roster. **Senator McMillan** requests vote for approval. Approved.

Senator Grinnell: For the coming year, **Senate Chair McMillan** has charged us to do the following:

- 1) Work with the Provost's General Education task force where appropriate
- 2) Continue to develop and present "all-college learning outcomes" to the senate
- 3) Respond to and work to enact the new strategic plan
- 4) Work with the President's new "administrative review" process where appropriate
- 5) Review and if necessary revise BSC policies pertaining to academic freedom.

Budget & Staff Allocations Committee (BSAC)-Fred Floss, Chair

Senator Floss presents his committee's roster.

You will notice there is one blank, as one of the *members** who had accepted, got a promotion which put him out of the ability to serve on the committee, and **Reva Fish** from SOE is going to be replacing that seat. I'll

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ask to have it amended at the next meeting. We also still need a student. Other than that, the roster has met all of the qualifications (**Reva Fish** from SOE would be filling in for ***Kevin Miller**).

Senator McMillan: Any comments on BSAC's roster? We will vote on approving that roster, pending a student addition; that way BSAC can get started and do their work right now. Hopefully at the October meeting we will be able to reveal who that student will be. **Senator McMillan** requests vote for approval. Approved.

Senator Floss: There are a number of issues that I think are going to be important for us to look at. One that may be most important is analyzing the fee increases, the student fee technology fee, and other fee increases. Many of you know that we're limited to a three percent increase across the board. But with the change in demographics with more differences in freshmen and transfers we probably need this year to talk about what the implications are and whether things need to change earlier. So the groups that depend on the fees can actually start making progress and not be left in the lurch. The other things that the committee started to look at last time is to do some analysis again, and comparative work, because we have been talking about retention. We're talking about completion rates, but we need to look at what our peer institutions are doing and that we put together goals that are not only realistic, but are doable; we are going to start to analyze that. The last thing that the committee is going to look at from a staffing standpoint is; you may have noticed that the faculty and the staff here at Buffalo State have gotten older. We want to document that, put out where the holes are, particularly if we look at on the academic side we're actually about ten percent low. When we compare ourselves to the national average for full professors, and we're particularly low for example 70% of our full professors are male. We have very few female full professors. So at some point we'll bring all of this to you. Not so much to make recommendations but to make sure that everybody has information, and that we can have a legitimate discussion about these issues.

BY LAWS & ELECTIONS (BL&E)-Lynn Boorady, Chair

Senator Boorady presents her roster to the Senate for approval. **Senator McMillan** requests vote for approval. Approved.

Senator Boorady then opens up nominations for the chair of the Student Welfare Committee. Do we have any nominations? You can self-nominate, you can nominate another student.

Senator Terron Grant: I would like to nominate a **Senator Gianna Norfleet** for position of Student Welfare Committee Chair.

Senator Boorady: Thank you.

Senator Monet Lewis: I would like to nominate myself.

Senator Boorady: Excellent, any other nominations? Seeing none, I will close the nominations. Before we vote I'm thinking that we should have our two students who have been nominated, introduce themselves and maybe tell us a little bit about why you are interested in this position before we take the vote.

Senator Norfleet: *Hello everyone and good afternoon. My name is Gianna Norfleet. I am currently a fourth and final year student at Buffalo State. I am a Public Communications major, with a minor in Sociology. I would be honored to be chair of the Student Welfare Committee because my experience on several e-boards, clubs, and student organizations on this campus, I feel like I have great insight to what concerns, and issues arise within the students, and what problems they're facing. Currently I hold the public relations chair for the NAACP, here at Buffalo State. I am also on the Public Relations Student Society of America. I am a building manager at the Campbell Student Union for a second year in a row. I have held positions on African-American student's organization, National Council of Negro*

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Women, and Powerful United Ladies Striving for Excellence. So I feel like I have an adequate amount of student campus involvement. I know a lot of what the students are facing and what they're going through. I had an opportunity to do the National Student Exchange Program in California. So I was there and also I got a lot of experience to see what works at their schools and what student like there, and had an insight to what to bring back to Buffalo State. So I feel like my campus involvement is the major element that will make me perfect for this position, and then my eagerness to help everyone else here at Buffalo State. That pretty much sums up my reasoning, and thank you for your time.

Senator Lewis: *My main reason why I will like to be chair is because I was granted the option to possibly give back last year, and Amy spoke with me and I was really nervous. I really wanted to get more experience on what exactly being a Senator is. I really am interested in undergraduate retention, and have joined different committees. I'm a Graduate Assistant for the office of Equity and Campus Diversity. I also am helping with Weigel Health promotions. This past summer I was part of the upward bound program, a resident assistant. I am a Multi-Disciplinary Studies major, I'm a grad student and I focus on creative studies as well as business. I did do my undergrad here. As part of that and in my undergraduate experience I was part of the marketing club - I was the class president for that, as well as participating in health promotion. So I have a vast experience also. I am on the Graduate Student Association as a Senator At-large. I am more than willing to sit on the committee just to give back. Thank you.*

Senator McMillan: We are voting between **Senators Norfleet, and Lewis**. We put their names up on the screen, so that everybody knows how to spell their names. This is going to be a paper vote. Only voting members can vote. That means everybody who is a senator, except the administration who are not allowed to vote, including the administrative liaisons.

Senator Boorady: *(The ballots were totaled and the announcement was made)* **Senator Norfleet** has been elected the new Chair of the Student Welfare Committee.

Senator Boorady: Do we have any nominations for the student representative for the Senate Agenda Committee?

Senator Stewart nominates **Senator Lewis**.

Senator McMillan: This position is for a student representative who comes to our agenda meetings from 3-4 p.m., the last Wednesday of every month, usually two weeks before the Senate meeting. The provost and president are always invited to that meeting. We talk about issues that we will be discussing in Senate. The student contributes to that meeting. The Chair of SWC is always there for both Senate Chair and Agenda meetings.

Senator Boorady: Any other nominations? Hearing none. **Senator Lewis** has been elected. Congratulations.

COLLEGE SENATE CURRICULUM COMMITTEE (CSCC)-Karen Sands O'Connor, Chair

Senator Sands O'Connor: This will be my last and final year on curriculum. We will be looking at certificate programs this year, also looking at the Gen Ed policy because as some of you will remember, it is in our interest to be involved in the Gen Ed process at some level. There are many loyal members on the CSCC that come back year after year. I bless them for this. They work hard, and we will be doing the normal curricular reviews but through Kissflow, which I'm still learning. We do have a student representative on as well.

Senator McMillan requests vote for approval of roster. Approved.

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Senator Sands O'Connor: I would like to thank **Marc Bayer** for managing the committee last year. Much appreciated.

Faculty and Staff Welfare Report (FSW)-Maria Brickhouse, Chair

Senator Brickhouse: I am the new chair of the FSW Committee. Senator Brickhouse presents the FSW roster for approval. Everyone is returning except one person. The new addition is a classified staff member, and senator. **Senator McMillan** requests vote for approval of roster. Approved.

Senator Brickhouse: What we're going to be doing is revisiting the Buffalo State Creed. We will follow up with **Dr. Velez** regarding the Student Affairs Self-Study, and Student Judicial Process. I will be replacing our former chair Amitra Wall. I'll be serving on the Community Policing Committee and hopefully anybody who knows me, I welcome any e-mails about any issues, or concerns that you may have, that we could discuss, and bring up at the Senate. Thank you.

Instruction and Research Report-Scott Goodman, Chair

Senator Goodman presents I&R's roster. This roster is complete with all members in place. **Senator McMillan** requests vote for approval of roster. Approved.

Senator Goodman: This year we will work on leftover business from last year:

- We are going to be reviewing the Academic Misconduct Policy as requested by the provost.
- The Graduate Credit Continuation 721 and 722 policy we're going to make a final determination whether we're going to do anything with that or not.
- We've been asked to make report to the Senate on a University Faculty Senate Graduate Committee.
 - Survey they did across all of SUNY on research amongst faculty.
- Asked to look at Course Audit Policy.

STANDARDS FOR STUDENTS-Heather Maldonado, Chair

Senator Maldonado presents her committee's roster for approval. She states that she is still looking for student representation and hopes to have that by the next Senate meeting. **Senator McMillan** requests vote for approval of roster. Approved.

Senator Maldonado then previews to the Senate some upcoming work for her committee.
2016-17 committee preview:

1. Old business
 - a. **Grade Change** policy (per F13 SUNY policy statement) – review campus compliance with SUNY regulation and identify any areas for process improvement including faculty education
 - b. **Major/Minor** and **Second Major** maximum credit policy clarification; **Dual Degree** policy affirmation; **Double Minor** maximum credit creation.
 - c. **Allowing undeclared students to declare a minor** – revision of DOPS policy I:08:00 (in the spirit of DOPS policy IV:05:00 in light of the reduced number of general education credits required by IF14) to clarify policy and practice
 - d. **Admissions Acceptance Deadlines and Deposits** – review data about late accepts and/or acknowledgements to assess their success; consider setting a deadline to ensure course transfer, advisement, scheduling, and aid packaging to maximize student success if data suggests negative implications for late accepts and/or acknowledgement; review the impact of tuition deposits (or lack thereof) on enrollment yield
 - e. **Transfer Students with Clemency at Prior School** – discuss scope of issue and how to evaluate courses with clemency applied by past institution.

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2. New business
 - a. **Inclusion of Advisement in Promotion and Tenure DOPS** – joint review with Faculty and Staff Welfare
 - b. **Administrative Removal of Students from Classes*** – review of suggested process/creation of policy for students without the proper pre-reqs or override
 - c. **Academic Misconduct** – joint review with Instruction and Research
 - d. **Course Audit policy** – joint review with Instruction and Research
 - e. **Alternate Curriculum** – admissions report
3. Tabled items for Standards for Students consideration
 - a. **Continuous Enrollment** policy – creation of policy to require students to either maintain registration until degree is earned or take a leave of absence; awaiting additional data about unofficial withdrawal return rates and outcome of Spring 2016 process improvement initiative.

There was no further discussion from the Senate.

Student Welfare Committee-Amy Rosen Brand, Vice Chair

Senator Rosen-Brand: I'm Vice Chair of the student Welfare Committee. I welcome **Senator Norfleet** as chair of the committee, and look forward to working with you. Our roster will be finalized and presented at the October 14th Senate meeting.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Senator Goodman presented the May 6th 173rd UFS Spring Plenary Report held at SUNY Brockport. This report was previously emailed to the Senate in the September 1st 2016 ESP or you may also Go to this link to view the entire report:

<http://collegesenate.buffalostate.edu/sites/collegesenate.buffalostate.edu/files/uploads/UFS%202015-2016/173rd%20Plenary%20Spring%202016.pdf>

Senator Goodman also mention briefly the recent trip to Saratoga Springs where Joe Marren, Amy McMillan and Scott met with the SUNY Chancellor and Provost. They acknowledged the importance of our sector in the system. Much discussion on teacher education programs; assembling data on Teaching NY Initiatives. Also talked about distinctiveness for our campus.

There was no further discussion from the Senate on the UFS report.

CONSTITUENT QUESTIONS-(CQ's)

Senator McMillan: We had asked the administration to answer advanced questions.

Provost Perreault: I believe the first having to do with the status of the proposed rowing program in athletics?

Vice President Payne: The president had received quite a number of members of the faculty, as well as members of the community, approaching her about the need for an addition of women's crew and perhaps even men's crew or sailing, to the number of sports that we have here at Buffalo State. It was decided that she would seek a proposal from the Department of Athletics for the establishment of a women's crew program here at the college. This had come up once before. Many of you know that we were involved in the building of the

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Frank Lloyd Wright Boathouse next to the Westside rowing club. During our participation with the leaders of that facility, it had been established that if we created a women's crew program at Buffalo State, they would have some priority in the use of that new facility. Which is now called *The Fontana Boathouse* because of a donation from one of our graduates **Tom Fontana** who is also the brother our colleague **Sister Fontana**. So there had been consideration of women's crew before, but in this case the president asked **Jerry Boyce**, director of athletics, and **Marie Curran**, the senior women's administrator, to review all the issues related to this and to make a proposal for the establishment of such a program. On September 7th, I did receive a letter from the president, concluding that she had reviewed the recommendations that came from the Department of Athletics regarding crew; and carefully looked at the relationship between the proposed costs of implementing a women's crew program, versus the benefits to the campus of an establishment of such a program. As a result she regrets that she cannot support the proposal because of the high cost of equipment etc. that is associated with women's crew, and, the fact that it does not appear that some of the benefits that we had expected that would come from the establishment of a women's crew program in terms of enrollment. Other SUNY and other public college colleagues, who have entered into women's crew thinking that it would lead to increased enrollment have found it doesn't. What we found when we looked at the schools that have recently developed such programs is that they generally lose recruits to the better established women's crew programs in the elite/private ivy league private colleges. While we thought there might be a real market there, our colleague institutions are telling us that it's very hard to get the women in the secondary school crew programs to attend a SUNY comprehensive college with a crew program, as opposed to an Ivy League, or elite eastern college. And this is been the experience at the University of Buffalo which is a close competitor. When it comes to the establishment of such a program. So with that, the president did say that she would like to continue to pursue the possibility of receiving a proposal from Athletics with regard to be establishment of a women's program in the field hockey. One of the things that the makers of the proposal did find, was that in establishing field hockey programs, there was far less cost, the equipment is not as expensive, and the number of participants in a field hockey program would be much larger. The base of high schools that are involved in field hockey is much larger. And so the potential ratio between cost and benefits to enrollment might be more favorable. So she has asked us to respond with a proposal in the area of women's field hockey. I do want to say that the president was extremely supportive of this process. She really pushed us to do a thorough and complete proposal, regarding women's crew, but in the end she has decided not to pursue the program at this time.

Provost Perreault: The second **CQ** question was about the recent staffing changes in the Office of Professional Development. So I would like to bring **Dr. Clinton-Jones** back up again, to address that.

Dr. Clinton-Jones: Hello again everyone. So this **CQ** as it relates to the organizational structure of the professional development unit. We had two part time folks in addition to an administrative assistant and so we had **Tim Switalski** serving as a part time person, and also **Ottillie Woodruff** who was serving part time. **Ottillie** decided to retire, and **Tim's** business ended up expanding more than he anticipated. We had two resignations allowing us to examine the needs of the institution. It was my understanding as well as a cabinet's decision that we would be better served at having one full time person who was here more often and who can meet with the individual constituents across campus. That person is **Mr. Jonathan Hulbert**, if I may just ask him to stand up really quickly for those haven't met him. And so as a result of just looking at the one full time person we were also able to have a salary savings. Some of you are aware, our wonderful **Bill White** has taken a leave of absence for a year so that he can pursue other interests, and so on the interim of that, we've got **Jonathan Draeger** who's serving as the interim faculty development person and a salary savings there as well, thank you.

Provost Perreault: And the last **CQ** to address plans for as we are moving opening and closing buildings, and parts of the campus. What are the plans for moving people, and things about?

Vice President LeVine: Good afternoon. So related to our construction activities, and restrictions that you might be seeing across campus; I did a report at the last meeting in May, and it really hasn't changed a whole

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lot. The minutes that you have in this packet pretty accurately reflect what is happening. I do have an updated report that we're going to post to the facilities planning website: <http://facilities.buffalostate.edu/>
The full report of all construction activity, and potential restrictions will be out there. I can also include it in the materials I send to Vince. I am just going to hit a few highlights:

1. **Caudell Hall renovation-** Notice that the fences are now down, most of the parking has been restored. There are some areas that are marked; 'danger construction zone', and those are being cordoned off so that we can get deliveries of equipment. We ask that you don't park in those dangerous areas. By late fall, installation of all the equipment will be complete. Over the winter break we're going to do the faculty and staff move in, and by the start of the spring semester 2017, Caudell will be in full use.
2. **Buckham Hall renovation-** We're renovating that to be able to move the people from Bishop into Buckham, so that we can then turn Bishop into a dorm again, and eliminate our tripling issues. Through August of 2017, the entrance between A and B wings of Buckham are going to be closed. It is now, and you will also notice that there is a portion of the student parking lot in LOT R-13 that's been cordoned off with construction. That will remain offline through August 2017.
3. **Bridge over 190- (This project is not ours)-**Reconstruction of the bridge over on Elmwood Avenue over the 198, that is still slated for completion in late November 2016. And so for the fall semester we're still going to have issues there, and hopefully they finish it by spring.
4. **Science and Math Complex (SAMC) -** This is Phase 3, we've completed phases, one and two. Phase 3 is just getting underway. Actual construction will start in December, and that project is going to lead to significant impacts related to noise in the area, because they're actually demolishing the existing building, and then putting in pylons for the new building. We have allocated space for safe pedestrian, and emergency vehicle access around the campus. There will be some closings during the project of pedestrian routes, and vehicle routes at some times, but most of the time it will be navigable. And there are no changes related to parking as a result of that project.
5. **Bishop Hall Renovation-** We're going to make that a dorm. The occupants that are in Bishop now will be moving out during May of 2017, once commencement is done. So that we do not impact during the semester. Then construction for that building is scheduled to begin in June 2017.

Any questions?

Senator Knowles: Will the current occupants of Bishop Hall be moving directly into Buckham, and if you're saying moving out in May, and Buckham is not ready.

VP Levine: There are people moving in various places not just Buckham.

Senator Knowles: My department is moving.

VP LeVine: They won't be moving until the space is ready.

Senator Knowles: So there could be some interim accommodation if the space isn't ready.

VP LeVine: No. The plan is that it will be ready, we will not be moving them twice.

Senator McMillan: The demo of the Science Building; will that happen starting this spring semester?

VP LeVine: Construction starts in December, so it will be mostly in the spring semester impact issues will start.

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Senator McMillan: Any other questions for any for **Provost Perreault** or any of our administrators?

I just want to let you know especially since we have some new people this year that the **CQ's** come in a variety of ways, some came to me this summer, were things that the Provost addressed early because they were things that were broad scope, and then when there are smaller questions or things that we feel like should be put in the **CQ** area, that's where they go. Often they come by e-mail, or some other way, or I'm talking to somebody somewhere, and they say hey I want to know about this and that's how **CQ's** occur. If you send them ahead, we can actually address them during the Senate meeting, and if you ask them during the meeting we may have to defer them if they cannot be answered.

At our next meeting, I'm going to ask the administration to talk about enrollment, potentially retention. There is a list of things that I will be asking for. We will see what we actually can get to depending on where we are, with these kinds of information; maybe housing. Other kinds of issues that are all around that sort of student body questions. That's what we plan to do next month so far. All right thank you all for being here. I will see you next month.

Adjournment: 4:40 pm