

SUNY BUFFALO STATE COLLEGE SENATE

SMS SENATE MEETING SUMMARY

May 12, Butler 210, 2:00 p.m.

1. Call to Order

- The meeting was called to order at 2:00 p.m.

2. Adoption of Agenda

Senator McMillan explained to the Senate that an amendment to the agenda is needed, as the motion from By-Laws & Elections for reducing the number of undergraduate student seats on the senate is being withdrawn. A motion was made and a second given, the amended agenda was approved.

3. Presentation of Minutes

- Minutes of 4/14/17 for acceptance. The April 14, 2017 Senate minutes were accepted without contest/changes.

4. Remarks of the President

- There were no remarks from the President – she and the Provost were at the graduation festivities.

5. Remarks of the Chair

- **Senator McMillan** first thanked the President for her generosity of providing the Senate with a lunch buffet. She then acknowledged all those with a certificate of service. The certificates are given for one, three and six (two three year terms) of Senate service.
- The following were thanked for their service:

Presidential Liaison-One Year

- **James Mayrose** (Presidential Liaison)
- **Mark Severson** (Presidential Liaison)

Senators- Three Years-(one 3 yr. term, can run for re-election)

- **Marc Bayer** (Library)-Re-elected 2017-2020
- **Kenneth Mernitz** (SNSS)- Re-elected 2017-2020
- **Daniel Potts** (SNSS)
- **Deborah Sarratori** (Prof. Staff)- Re-elected 2017-2020
- **Arlesa Shephard** (SOP)- Re-elected 2017-2020
- **Ron Stewart** (At-Large)
- **Krista Vince Garland** (SOE)- Re-elected 2017-2020

Senators- Six Years-(two 3 yr. terms, cannot run for election)

- **Patrick DeWind** (Prof. Staff)
- **M. Scott Goodman** (UFS)
- **Jason Grinnell** (SAH)
- **Amy McMillan** (At-Large)
- **Karen Sands O'Connor** (SAH)

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- Hibajene Shandomo (SOE)
- Barbara Sherman (SOP)

Senate Vice Chair

David Ben-Merre (SAH)

Senate Parliamentarian

Slade Gellin

Committee Chairs (GIFTS and certificates)

- Jason Grinnell-Academic Plan Committee
- Fred Floss-BSAC-Budget Staff and Allocations Committee
- Lynn Boorady-By Laws & Elections Committee
- Karen Sands O'Connor-College Senate Curriculum Committee
- Maria Brickhouse-Faculty and Staff Welfare Committee
- Scott Goodman-Instruction and Research Committee (I&R)
- Heather Maldonado-Standards for Students Committee
- Gianna Norfleet (Chair)-Student Welfare Committee
- Amy Rosen-Brand (faculty V. Chair)-Student Welfare Committee

Student Service-One Year

- Iddris Abass
- Marcel Baker
- Jeffrey Davis
- Chanel Djirakor
- Terron Grant-(USG President)
- Ayana Gordon
- Justine Jacobi-(Grad. Student, Senate Agenda rep.)
- Isaac Newland
- Gianna Norfleet-(Chair, Student Welfare Committee)
- Monique Owens-(Graduate Student)
- Keziya Raleigh
- Vivian Ukah

6. Committee Reports – (all final reports are posted on the Senate website) at:

<http://collegesenate.buffalostate.edu/college-senate-standing-committees>

Under- Final Committee Reports 2016-17 column.

- **APC-Academic Plan Committee- Jason Grinnell, Chair**
 - Final report.
- **Budget & Staff Allocations Committee- Fred Floss, Chair**
 - Final report.
- **By-Laws & Elections Committee- Lynn Boorady, Chair**

- Election results for 2017-2018- and the
Caucus Results for 2017-2018 Senate Officers at:
<http://collegesenate.buffalostate.edu/college-senate-elections-2017>
 - **Motion to reduce the number of Senate student seats** – was withdrawn.
 - There was extensive committee and constituent discussion following the April 14th Senate meeting, that further work must be done before this motion could come before the senate for an actual vote. The motion may be brought back to the Senate in the fall in another form. **Senator McMillan** stated that **Senator Amy Rosen-Brand** the 2017-18 Chair of By-Laws will work further on this with her committee next year.
 - **Final Report** will be completed by **Senator Boorady** following the election results for Chair of the College Senate by the end of May.
 - **College Senate Curriculum Committee, Karen Sands-O'Connor, Chair**
 - Final Report.
 - **Faculty & Staff Welfare Committee, Maria Brickhouse, Chair**
 - Final Report.
 - **Instruction and Research- Scott Goodman, Chair**
 - **DOPS Graduate Thesis Project Continuation Policy revision** – for vote
 - No discussion. This motion was approved by the Senate.
 - Final Report.
 - **Standards for Students- Heather Maldonado, Chair**
 - **DOPS policy revisions related to Undergraduate academic program credit overlap for Dual Degrees, Single Degree/Second Major, and Minors** – for vote.
 - There was brief discussion. The motion was approved by the Senate.
 - **Resolution to Establish an Acknowledged Deadline for Matriculating Undergraduate Students-** for vote.
 - There was some discussion.
 - Resolution was approved by the Senate.
 - Final Report.
 - **Student Welfare Committee-Gianna Norfleet, Chair and Amy Rosen-Brand, Vice Chair**
 - Final Report.
7. **Special Business** –
- **Administrative Review Process update, Jonathan Hulbert, Director of Leadership and Organizational Development**
*Power Point report is at: <http://collegesenate.buffalostate.edu/reports-senate-2015-2017>
Full report with appear in the completed abridged Senate minutes*

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No questions or discussion.

8. Unfinished Business

There was no Unfinished Business.

9. New Business

There was no New Business.

10. Constituent Questions-CQ's (full details are in completed abridged Minutes and you can listen to the podcast): <http://collegesenate.buffalostate.edu/senate-meeting-podcasts>

Several CQ's were addressed by **Vice President LeVine**

- **Hotel Henry (new) driveway in at Rockwell Rd, do we need a crosswalk?**
 - In our negotiations with them, we discussed this, their plan was to put in a crosswalk. After this semester they will be putting in a painted one. And to meet with our standards, we have scheduled to put in red brick and appropriate curb cuts - late summer or early fall for completion.
- **Crosswalk safety enhancements at curve on Iroquois Dr. to Campus House?**
 - Additional enhancements are planned, including additional lighting for nighttime crossing and cars to see pedestrians at crosswalk or crossing. In addition to the striped crosswalk and a pedestrian sign, they will add a sandwich board similar to the ones at The Burchfield crosswalks. It is a 25mph speed limit and it needs to be enforced.
- **Pre-graduation/graduation updates?**

Changes made to time schedule for ceremonies to eliminate overcrowding, rowdiness, accommodating all the schools more easily. Also to fit in line with fire codes with amount of people allowed in at one time. There are three ceremonies:

 - 9am: Multi-interdisciplinary Studies, SOE, and SOP
 - 1pm: SAH and SNSS
 - 5pm Masters and Advanced Degrees
 - Moved overflow to Student Union and there will be refreshments provided.
- **Graduation regalia?**
 - New regalia for students to wear for graduation. Students wanted a new design and are thrilled with the new graduation regalia, and were included in the design process. **Lynn Puma**, manager of Barnes and Noble negotiated reduction in prices. Special thanks to her and the bookstore. The total cost is \$17.00 more, but this year we only charged students half of that (\$8.50), and next year students will pay the full \$17.00 increase.
- **Adjuncts in A&H?**
 - **Concern:** Adjuncts allowed to take on no more than two classes in their individual contracts for Fall of 2017. And other courses have to be listed as staffed until they reach a certain minimum level, at which time they can be added to adjunct's load. The concern is, it impacts consistency in long term adjunct quality we are able to

attract.

CQ: Please ask the Administration for explanation and justification for this change. Are other Dean's areas doing this, or have proposals like this been in the works to change their policy?

- **A: Message from Provost Perreault:** Apparently there is a change in Arts & Humanities, but it is common practice in other schools. The main reason is to avoid paying people to teach if a class doesn't hit the minimum enrollment. We have far too many classes with fewer than ten students enrolled. While for some sections this is good, to have fewer than ten for those under that number, should not go forward unless there is another compelling reason. Chairs can and should open and assign sections as soon as enrollment gets close to whatever minimum is appropriate. Additionally if there is a strong history of a class filling up with incoming students, Chairs should assign those also. The Provost's goal is to raise adjuncts pay for the spring semester 2018. Insuring that we are not offering classes with a very low enrollment is an important strategy to be able to pay for that.
- **There was some brief questions and discussion.**

Additional Notations:

- **Senator Vince Garland** added that students are excited about the new regalia.

Senator McMillan then gave closing statements. She invited the Senate to enjoy the wine she provided, the food from the President and the cake. She also thanked Vince and Elie for their work in making things move within the Senate

- **Senator Stewart** capped discussion with a challenge to his colleagues to be more involved and more outspoken within the Senate, stressing the importance of our voices being heard/shared for our campus, and campus governance. Lots of changes in his 27 years and the need for hiring more full-time faculty. He lauded that Buffalo State is a great college, and both of his children graduated from here and represent the school well in their good jobs they have. Want people to be advocates of what we do. We are asked to do more with less so we should hold the administration accountable.
- **Senator Shandomo** added that though some voices are not heard within the Senate, the additional work on the committees and sub-committees that senators do outside of the main senate is also part of our voices being heard.

11. Adjournment: 3:30 p.m.

ALL MOTIONS AND RESOLUTIONS WILL APPEAR IN THE FULL ABRIDGED SENATE MINUTES.