

• COLLEGE SENATE MEETING •

SMS-SENATE MEETING SUMMARY-draft

November 13, 2015 Butler 210, 3:00 p.m.

1. CALL TO ORDER: meeting commenced at 3:01 p.m.

2. ADOPTION OF THE AGENDA

- The Senate meeting agenda was moved by **Senator Sherman** and seconded by **Senator Floss**. It was then approved.

3. PRESENTATION OF THE SENATE MINUTES

- Minutes of 10/9/15 were presented. There were no corrections. The Minutes were accepted.
 - Minutes of 5/8/15 were re-presented with significant corrections made. **Senator Maldonado** then noted an error in her dialogue at the top of page 18. The correction will be made. There were no further corrections. The Minutes of May 8, 2015 were re-approved. The corrected May 8, 2015 Minutes will be re-posted to the Senate website

4. REMARKS OF THE PRESIDENT

Provost Perreault gave remarks on behalf of **President Conway-Turner**. The **Provost** briefly stated to the Senate the status of the proposed move of Academic Support Services into Butler Library. Space is being evaluated by architects and what structural changes will be needed to accommodate all of the areas of Academic Support. The move will make this more assessable and be centrally located for students, rather than on the outskirts of the campus. **Provost Perreault** then updated the Senate on the SUNY Investment Fund and Performance Plan-(with retention as a priority for all SUNY campuses and an overall goal of 150,000 degrees across SUNY by 2020). The Chancellor will announce which plans will be funded. (Full report in the complete Senate Minutes). **Senator McMillan** directed the Senate to view the Investment Fund proposals on the Home page of the Senate website.

ENROLLMENT UPDATE-Vice President Payne (the complete report will be in the full Senate Minutes.)

VP Payne presented a PowerPoint outline of the current enrollment and past enrollment comparisons and goals. **Senator McMillan** asked the Senate to allow **Associate VP of Enrollment Management Erin Alonzo** to speak. The Senate approved. **Erin** gave answers to several questions. **VP Payne** thanked **Provost Perreault** and **Yves Gachette** and his office Institutional Research for their hard work on putting together all of the data in this report. **VP Payne** also stated that **Dr. Roz Lindner AVP of Assessment and Curriculum** told him that Buffalo State's Financial Aid Office is ranked #1 in all comprehensive colleges. **VP Payne** went on to elaborate on the student enrollment numbers including graduate student enrollment. He also spoke on Compass program and the enrollment numbers in that area. Along with data comparisons of 2014 and 2015. **VP Payne** also said that with Buffalo State's NYC admissions office, they will be focusing on marketing, working with Institutional

Advancement Office to recruit higher profile students from downstate, and better ways to increase retention. Finally **VP Payne** stated that with the increase in freshmen enrollment we are forced to contract with other local colleges to house these students; 156 students are still housed off campus. Completion of the Master Plan for Student Housing is important, especially to house students coming in from out of this area. There were several questions/comments and remarks from the Senate floor. **VP Payne** responded to all. **Senator Floss** brought up GPA scores and the varying factors that lend to student retention and those first year students that end up leaving for UB. **Provost Perreault** noted that SPA's vary in different subjects and also depending on the high schools they come from. There was further discussion. **Senator McMillan** thanked the administration for getting the Senate all of this important information prior to the meeting and encouraged the Senate to continue to ask questions and give feedback.

BUDGET UPDATE- Vice President LeVine-(presented a PowerPoint with Budget data; this will appear in the full Senate Minutes).

In order to get revenue up, we must talk about enrollment. We developed a three year plan. In 2014/15 we spent less than what was projected. We ended up with a \$600,000 surplus. In 2015/16 there will be a \$3 million deficit. We still do not know what is going to happen with the Rationale Tuition Policy. We will not be doing any cuts across the campus. **VP LeVine** continued with his report, which included briefly discussing housing needs, which have grown along with enrollment increases. There was some discussion from the Senate floor.

5. REMARKS OF THE CHAIR

- **Senator Amy McMillan:**
 - Encourage the Senate to continue conversations with all constituents after reports are given at the Senate meetings. It is important to share this information, as there are many changes with our campus and the SUNY System.

6. COMMITTEE REPORTS-full details in the complete Senate Minutes

- **Academic Plan Committee (APC)–Jason Grinnell, Chair**
 - **Senator Grinnell** Gave a brief update on the Strategic Planning Process.
 - There will be open forums on November 24th in the Student Union and on December 11th in the Assembly Hall in the Union. He encourage everyone to attend.
 - The College Planning Council will meet on December 15th, (after the December 11th Senate meeting.) In that a report will be given to the Senate at the February 2016 Senate meeting.
- **College Senate Curriculum Committee (CSCC) – Marc Bayer, Chair**
 - **Senator Bayer** showed the Senate via a slide presentation the updated submission process for curriculum. He explained the process and pointed out that using the new forms and templates is encouraged in order to eliminate mistakes on submissions that in turn are returned to the departments for revisions.
 - Use of Wufoo, Dooli and Dropbox are three new features being utilized with the update process.

- There was some brief discussion from the Senate floor. **Senator Bayer** responded and closed by stating that this process is so that everyone is more informed and to make it easier for everyone to track curriculum as it moves through the system.
- **Instruction & Research (I&R)- Scott Goodman, Chair**
 - **Senator Goodman** presented a resolution for discussion on **DOPS policy for Student Identification**, and the language changes being put forth in this resolution. There was also a new paragraph on page 2 of the document.
 - There was no discussion.
 - **Senator Goodman** then presented resolution #2 for discussion on **DOPS policy for Interdisciplinary Units**. This motion is a total re-write and a new section was added.
 - **Senator Maldonado** had four questions.
 - There was additional discussion. Senator Goodman offered to bring the policy back to I&R.
 - Each resolution will be voted on at the December 11th Senate meeting. The Senate will also be sent the revised resolutions shown today.

7. UNFINISHED BUSINESS

- **None.**

8. NEW BUSINESS

- **Senator McMillan** in the essence of time constraint suggested the UFS report scheduled for today being moved to the December 11th Senate meeting. Therefore a motion was needed to postpone the UFS report until 12.11.15. **Senator Floss** moved and **Senator Potts** seconded. The UFS Report was postponed until 12.11.15.

9. CONSTITUENT QUESTIONS-CQ's

- **None.**

10. Adjournment- The meeting adjourned at 5:07p.m.

Next Senate Meeting: Friday, December 11th @ 2 pm, in Butler 210.-(Please note one hour earlier start time)