

**•COLLEGE SENATE MEETING•**

**Minutes**

*NOVEMBER 14, 2014 • BUTLER-210 • 3:00 P.M.*

<b><u>PRESENT</u></b>			<b><u>EXCUSED</u></b>	
<b>Adamo</b>	<b>Hunt</b>	<b>Rodriguez</b>	<b>Ben-Merre (sabb)</b> <b>Boorady</b> <b>Hotchkiss</b> <b>LeVine</b> <b>Lysiak</b> <b>McCarthy</b> <b>McGovern (sabb)</b> <b>Nemard</b> <b>Shephard</b> <b>Smith(study abroad)</b>  <table border="1"><tr><td><b><u>ABSENT</u></b></td></tr></table> <b>Declat</b> <b>Grant</b> <b>Hines</b> <b>Jones C.</b> <b>Marcus-White</b> <b>Richards</b>	<b><u>ABSENT</u></b>
<b><u>ABSENT</u></b>				
<b>Bayer</b>	<b>Irion</b>	<b>Sands O'Connor</b>		
<b>Bajus</b>	<b>Lanning</b>	<b>Sarratori</b>		
<b>Boyce</b>	<b>Maldonado</b>	<b>Schmidt</b>		
<b>Carson</b>	<b>Marren</b>	<b>Shandomo</b>		
<b>Chicola</b>	<b>Mayrose</b>	<b>Sherman</b>		
<b>Christy</b>	<b>McMillan</b>	<b>Stewart</b>		
<b>Conway-Turner</b>	<b>Mernitz</b>	<b>Sutherland</b>		
<b>Creech</b>	<b>Miller</b>	<b>Vince-Garland</b>		
<b>D'Angelo</b>	<b>Paterson</b>	<b>Wall</b>		
<b>DeWind</b>	<b>Payne</b>	<b>Warford</b>		
<b>Fasla</b>	<b>Ponton</b>	<b>White</b>		
<b>Fish</b>	<b>Potts</b>	<b>K.Williams</b>		
<b>Frezza</b>		<b>T.Williams</b>		
<b>Fujiuchi</b>				
<b>Furby</b>				
<b>Gellin</b>				
<b>Goodman</b>				
<b>Gradwell</b>				
<b>Grinnell</b>				

Official Minutes  
**November 14, 2014**

**CALL TO ORDER:** *Senator Carson* called the meeting to order at 3:00 p.m.

***Senator Carson:*** Once again the Senate has the sad duty of opening a meeting with a eulogy for a Senator who was a colleague and longtime friend, ***Bill Raffel***, who died much too young after a valiant struggle with cancer. To give that eulogy, is the Chair of the Communication Department, ***Senator Joe Marren***.



Eulogy for ***William E. Raffel***

***Senator Joe Marren*** gives eulogy for his colleague, associate professor, former senate vice chair and chair of the By-Laws and Elections Committee.

**ADOPTION OF THE AGENDA:** *Senator Carson* presented the agenda, there was one amendment that to remove BSAC from the Committee Reports. ***Senator Grinnell*** moved and ***Senator Marren*** seconded. The amended agenda was approved.

**ADOPTION OF THE MINUTES:** *Senator Carson* noted that two areas of the minutes needed clarification and correction before they could be approved. He stated that on pp. 12 and 13 dialogue/responses from ***Provost Ponton*** and ***Vice President Payne*** needed their clarification. Senator Carson asked for a motion to approve the minutes of October 10<sup>th</sup> 2014. ***Senator White*** moved and ***Senator Grinnell*** seconded. The minutes of October 10, 2014 were approved. ***(See Appendix A for full clarification)***

**YEAR OF THE INNOVATOR (YOTI)- presentation by School of the Professions Interim Dean, Rita Zientek**

***Dr. Zientek*** presented innovating student, ***James Fleming***, hospitality major, and US Navy veteran. ***James*** started his own company called Photo Booth; photos for events taken onsite. ***James*** gave a brief synopsis of his business and his plans ahead. He currently is working at The Mansion on Delaware Avenue relating to his hospitality major in the service industry.

**PRESIDENT'S REMARKS**

## Final draft of 11.14.14 Senate Minutes for Senate ESP and approval on 12.12.14 vm

- **President Conway-Turner:** Buffalo State participated in a very successful SUNY Diversity/Equity Conference this week, with outstanding presentations by faculty and recognition by all that we received the HEED award again this year from Insight in Higher Education.
- **There will be a** Town Hall meeting related to the Science Building and the water issues on December 5, 2014 at 2:00 pm in room 272 of the Science building. The consultants will present the results of their report, and then have an open question and answer period. Space will be limited to 56 people, and if we think it will be more we will move to another location for the meeting.
  - a. Several items were requested by the Senate Agenda Committee at the October meeting
  - b. We will focus today on some of them and report on others over the next several senate meetings
  - c. I regret to inform you that **Vice President LeVine's** father passed away yesterday. Therefore the Budget Presentation that was planned for today will be postponed until the December meeting
  - d. Today we will provide the results of the public safety consultants review; present the Fall 2014 the enrollment update; I will comment on a constituent question related to interim positions and **Dr. Brad Fuster** will respond to a constituent question on ISAS administration. Finally will provide a brief update on the SUNYCON 2014 Conference

### As part of the President's Remarks:

**Dr. Karen Clinton-Jones, Chief Diversity Officer-** report on outcome of Margolis Healy UPD Public Safety report. Full report now available to the campus at:

### **Study Phases**

- Request for Proposal and Award Process
- On-Site Review by Consultants
- Preparation of Preliminary Report
- Submission of Final Report

### **Final Reports**

- Primary Report
- Operational Report

### **Major Recommendations in Primary Report**

Campus leadership identification of UPD goals and objectives, and UPD alignment of services to those goals and objectives.

- **Re-establish Community Policing Advisory Committee**

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- Survey faculty, staff and students
- Develop community involvement initiatives and crime prevention programs based on community needs, input
- Review existing crime prevention programs to determine effectiveness
- Create a single point of contact for crime prevention programming
- **Enhance Training**
  - Cultural diversity training for UPD personnel
  - Crime prevention, community policing and problem-solving training for UPD personnel
- **Operational Issues**
  - Alternatives to having UPD lock buildings
  - Assign ownership of campus areas to UPD officers
  - Create additional supervisory positions in UPD
  - Increase dialogue between UPD and Judicial Affairs

### **Overview of Recommendations in Operational Report**

- Recruitment and marketing efforts to increase diversity
- Develop branding and marketing strategy to promote positive impacts of UPD
- Continued partnerships with students and their leadership groups
- Review Policies and Procedures
- Conduct additional training in specialized areas

### **Summary of Bias Review**

- Perception among some community members that UPD engages in bias-based policing
- No empirical data found by the consultants to support or refute the perceptions
- No complaints have been filed with UPD or Office of Campus Equity and Diversity
- 2012 report by Interim Senior Advisor to the President for Equity and Campus Diversity concluded there was “not sufficient evidence of a pattern of racial discrimination by University Police officers.”
- Also questioned why this report was never released to the College Senate or campus community.

### **Summary of UPD Dedication**

“In spite of challenges, it is evident that the men and women of the Buffalo State Police Department are committed to effectively delivering the best services possible in a thoughtful, humane, sensitive and efficient fashion.”



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**Dr. Clinton-Jones:** That was one of the challenges of the study, but I believe the advisory committee will be able to address those concerns.

**Senator Patterson:** Was there any data collected on UPD's interaction with faculty?

**Dr. Clinton-Jones:** The focus was general and encompassed both students and faculty.

**Senator Sherman:** Is the full report available? If so, where can it be found?

**Dr. Clinton-Jones:** The full report will be available this evening at 4:30 and will be posted on the Finance and Management Administration webpage.

**Availability of Study- (Parts I and II links below)**

**Part One Margolis Healy Safety Report (link):**

<http://financeandmanagement.buffalostate.edu/sites/financeandmanagement.buffalostate.edu/files/uploads/Documents/managementstudy.pdf>

**Part two Margolis Healy Report**

**(link):** <http://financeandmanagement.buffalostate.edu/sites/financeandmanagement.buffalostate.edu/files/uploads/Documents/observations.pdf>

**Senator McMillan:** Were audits performed on specific incidences? Or was the approach more general?

**Dr. Clinton-Jones:** It was very broad; they accumulated all of the reports filed by UPD.

**Senator McMillan:** Were there any specific recommendations made?

**Dr. Clinton-Jones:** Recommendations were made relating to operational issues such as; hiring more staff, and increasing the bench strength of UPD.

**Senator D'Angelo:** Who will be selecting the advisory committee?

**Dr. Clinton-Jones:** That decision will be made by the president, VP Levine and the Chief of UPD.

**Senator Stewart:** Our police department is comprised primarily of members of the dominant community and two minorities. This brings to mind Ferguson Missouri, and a department with only 3 out of 53 are black officers. We all know about the issues they had. I believe that the way to address the perception is to move to diversify UPD as soon as possible.

**Dr. Clinton-Jones:** I appreciate the concerns of the senate, and would like to note that they goal of the report was not to create a "gotcha moment", but rather focused on meeting best practices and community policing.

**Senator Carson:** I just want to mention that nobody has read the report yet. So we may be making premature judgment on its content. I'm suggesting that we all read the report, and discuss further questions and concerns at the December meeting.

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**Vice President Payne- Updates on student enrollment.**

**Vice President Payne:** We have some advanced information on Fall '14 enrollment, which will be available online next week. Looking at the report, we find that our total undergraduate enrollment this year was 9,316, compared with 9,321 in the Fall '13. We have a FT enrollment of 8,326. Graduate enrollment is down 7.47% from last year. We have maintained a flat total enrollment by enrolling 40% more freshman than the previous year. Final enrollment of new freshman was 1,878('14) from 1,348('13). Transfer enrollment is down 5.97%. Including out exchange students, we have a total fall census of 10,661 which is .04% less than last year. In terms of Ft enrollment, we are down 9,079('14) from 9,203('13). So our fall enrollment is holding fairly level. Due to the large freshman enrollment we have 261 more students in residence. We have been able to maintain a fairly consistent student profile with these changes:

Academic year	2013	2014
Average H.S. GPA All freshman	84.9	84.2
Average SAT All freshman	934	895
Average H.S. GPA Compass program	81.7	76.5
Average SAT Compass program	804	764
Average H.S. GPA EOP program	81.1	81.8
Average SAT	840	842

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EOP program		
Average GPA	85.7	85.5
Regular admits		
Average SAT	964	920
Regular admits		

**Vice President Payne:** We did increase the number of students in the compass program and we hired a graduate assistant working at .50 FTE, 20 hours per week, with funding provided from institutional reserves. This is a one-time allocation.

**Senator McMillan:** Have our international student numbers changed in the past 2 years?

**Vice President Payne:** The full report was not available to me before this meeting; the report will include those numbers. The provost may have further information.

**Provost Ponton:** The report includes the trends in international students. In fall '14 undergraduate international enrollment is 135, up from 122 in '13. Graduate international enrollment is 55 students in '14, up from 34 in '13.

**Senator Schmidt:** You mentioned hiring more staff for the compass program. How many were full time and what was the source of funds used for that?

**Vice President Payne:** There was one full time person who is coordinating efforts to monitor the academic success of those students. The state funds used were made available through the cabinet.

**Senator Williams:** The data suggests a similar student profile to last year, but in our classrooms there is a significant difference. Do you have any insight into this discrepancy?

**Vice President Payne:** I can only tell you what the numbers are how they translate to writing skills—I'm unsure. It is something that we will definitely be looking into.

**Senator Maldonado:** The profile notes the H.S. average being 86.2('12)—85.7('13)—84.7('14). I'm wondering what our future enrollment plan is in terms of freshman. Because I think we are seeing some of the issues we encountered last year, such as demands for residency, dining, and course offerings. I'm wondering what freshman admission policy we are working under for fall '15.

**Vice President Payne:** Budget was a major factor affecting enrollment in '14. Our directions were to avoid a budget cut through increased enrollment. We have not been given a budget number for '15. I've asked the VP of admissions to look at all of these factors, particularly the concern about student profile—and too look at populations that we have not been attracting in the past. Also why are we not maintaining our transfer

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students? I have also asked staff to spend a little more time at the more selective high schools and look into our lack of applicants from these schools. Our V.P. for Enrollment Management has begun to create targets in an attempt to decide if the numbers we are targeting are sufficient to meet other objectives of the college. I will note that this year the budget is not a driving factor. We have now looked at the possibility of holding off on our re-construction of one of our towers.

**Senator White:** With the concerns about college preparedness, and also housing our first year class; I was wondering if we track slippage or dropping out of our first year students? If so how do this year's numbers compare to last years?

**Vice President Payne:** At this moment we are on pace with last year. We now know a lot more about student exiting within the first semester, and these numbers are fairly high. However, retention from 1<sup>st</sup> to 2<sup>nd</sup> semester is has been improving in recent years. One specific area we looked into was tripling; we see very little evidence that tripling has not led to increased exiting— nor did housing students at hotels in previous years. It will be interesting to see how many students take the option to move back to campus from Canisius when given the opportunity. These are all things we will consider during future policy making.

**Senator Sherman:** I wanted to clarify something regarding SAT scores. I'm assuming the numbers reported are just the reading and math scores.

**Vice President Payne:** The writing part was not included as part of the report and the writing portion is falling out of usage in general.

**Senator Sherman:** Related to that, what determines whether a student goes into remedial English or into 101? Is this a SUNY policy or a local policy?

**President Conway-Turner:** It is not a SUNY policy, every campus has their own policy. At Buffalo State, if a student scores below 400 on the SAT verbal they are placed in remedial English.

**Senator Maldonado:** You mentioned the fall '15 enrollment targets will be presented soon.

**Vice President Payne:** Yes, we are working with strategic enrollment and the cabinet to set those targets and we had a surprisingly large attendance at our fall open house.

**Senator Maldonado:** The reason I ask is the shared concerns of department heads about the fall master schedule and housing demands with the incoming class.

**Vice President Payne:** We will be sure to get that information out as quickly as possible.

**Senator White:** Can you share with us the membership of the Strategic Enrollment Committee?

**Vice President Payne:** The committee is chaired by the provost, and the president often joins the meetings, other members include:

*-VP for finance management*

*-VP student affairs*

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- VP institutional advancement
- Associate VP enrollment
- Associate VP curriculum assessment
- Dean of the graduate school

**President Conway Turner** within her remarks addressed a CQ about interim positions on campus and how they are determined.

It is really the supervisor of whatever position on campus that determines and appoints the interim position on campus. Typically the practice here on campus is that they confer whoever they feel would be helpful in making that appointment. They have the option to do something more formal, i.e.: Semi-search committee or open forum, as in the director of the library. They have the option to do more.

For an interim position it is an appointed position by the supervising agent that reports to the president, and I would appoint them directly to a VP; they would do the appointment or send them to a Dean, etc., etc. It is a straightforward process. The assumption to the person for that interim position is that they will be there for a short period of time; and to whatever needs to occur to make a formal and permanent position, and to have a search to make that person permanent. That is the process that occurs on campus. We will make that decision as quickly as possible to make those positions permanent.

There was also a CQ about ISAS administration; I will have Interim CIO, **Dr. Brad Fuster** to address this.

**Dr. Fuster:** "Will the decoupling of the associate VP and the director of the Library (currently a one person position) result in a new administrative position?" It depends on how you define an administrative position. For the purposes of this discussion, let's assume the position is management confidential. The answer is in the short-term, no; we about to appoint an interim director of the Library, who is a faculty member, and UUP employee, who will then and also receives for the additional work while they serve in the interim capacity. Eventually the decision is to move forward with a national search for a permanent Library director. The thinking was to delay that search since currently we have an interim CIO, and a Provost who is going to retire. To do a national search now for a permanent Library director without knowing whom he or she would reporting in either direction, for personnel to the Provost or operational aspects to the CIO, would seem premature. Once a permanent Provost and CIO are on campus, they will make the determination when assembling the permanent Directory of the Library position, and whether or not to search it within the UUP or MC areas; much like we do with Deans and Vice Presidents. Within SUNY you will see models of both. We wanted to leave options for the two new cabinet members to search the position; however they decide how the position would best be served, and who would best serve the Library.

**Senator Schmidt:** There is no new net position; is the person coming from within?

**Dr. Fuster:** That person's duties will be filled within the library. However this wasn't the original question I answered.

**Senator Goodman:** What you are saying is that this position is not necessarily going to be a MC (management confidential- administrative) position when it is eventually filled.

**Dr. Fuster:** Yes.

**Senator McMillan:** The person that left that position will they have a new job description?

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**Dr. Fuster:** Yes.

**Senator Sherman:** What is that job description?

**Dr. Fuster:** The way things that are currently being done Mary Ruth Glogowski has served for 18 years and has worn both hats for that time. Instructional Resources now reports directly to the CIO. The evolution of the Library has changed over the years, from no internet, no technology and just books and card catalogs. Overt time her job has evolved to internet and more technology. Instructional Resources now reports directly to the CIO. Associate VP now

Allowing MR to flush out the duties of Associate VP, which 60-70% of her time was spent in that area. Butler Library is the largest of the SUNY comprehensive colleges. Appointing a Interim Director is a good move

**Senator Paterson:** Adding the personality and functionality to the title. She was recognized for her leadership and well as maintaining the role to that title. Recognize some of the women on campus that had leadership. But did not have the same level of recognition as some men did on campus.

**President Conway-Turner:** SUNY Conference in NYC a couple of weeks ago. This is the third year the Chancellor has done this. We sat together and talked about the changes needed within our education working together, impact. We used the healthcare system as a model for education and look at it a hard way to see what needs to go away and make improvement to move forward.

### **CHAIRS REMARKS**

**Senator Carson:** Over the past year and a half, I have used this opportunity to address two themes: the image of Buffalo State, and the future of Buffalo State. I have tried to keep a broad focus, leaving it to the Senate, the President, the College Planning Council, and others to provide the specifics.

I was recently challenged—maybe not the right word— encouraged, to offer some specifics—to lay out a ‘Carson vision for Buffalo State’, of where we are and where we should be going. I gave it careful consideration, but only two words came to mind: “no way.”

I certainly have opinions about our image, our present and our future—just this week again I heard someone say that the perception of Buffalo State is that this is the college that students come to when they can’t get into another SUNY school. I don’t want that to be true and it still breaks my heart to think that that perception may be out there.

I am sure that each and every one of us in here has some ideas about what to do about those perceptions and some opinions about what we need to be doing. And I will be happy to swap ideas with anyone. But offering up a ‘Carson vision of Buffalo State’ is not in the cards.

The name of the game is “shared governance.” The vision for Buffalo State must be one shared by the President, the Cabinet, the College Council, System Administration, the College Planning Council, the College Senate, and, ultimately, the faculty, staff, and students. That is a lot of ducks to get in a row.

But we, the College Senators, do have a role, and a very important one, in this. That role is to make careful

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decisions about important matters and to make recommendations to the President accordingly. We are to advise.

So in that spirit and with that requirement, I have given the Senate committees three specific charges.

**Standards for Students** has been charged with making recommendations regarding Buffalo State's admission standards. The question posed to it is: What type of student should be admitted to Buffalo State? The second charge is to **Academic Plan**. It is simply, make recommendations addressing the question, what should a Buffalo State graduate know?

And the third charge, which I think you are already familiar with, has been made to **Budget and Staff Allocations**. It is to conduct an administrative array review and make recommendations.

My hope is that these three committees will be ready by our March meeting to give reports, and to make their recommendations, and if that is the case, we will conduct a different type of meeting that month. We will devote the entire meeting to those three reports with what I hope will be passionate discussion and debate from the Senate. Then, ultimately, I hope the Senate will be ready by our April meeting, or May at the latest, to make recommendations to the President that will positively inform her as she makes decisions regarding the image and the future of this institution.

It won't be easy, but shared governance is a process that I believe pays off every time. This is our opportunity to help create a shared vision of who we want to be in the near future, and for generations to come. Stay tuned.

And now we have some updates about the work that the Senate committees are doing.

### **COMMITTEE REPORTS**

#### **Academic Plan Committee, Senator Jason Grinnell, Chair**

As I reported in September, Academic Plan is looking carefully at some items from last year's strategic planning process. Our discussions on these issues have fallen into four broad categories, and we have formed working groups to address each:

1. Alternative recognition/honors ideas for exceptional students.
2. Student connections to campus/the student experience
3. Academic Distinctiveness.
4. All-college learning outcomes

Among other things, we're talking about the value and feasibility of

- Ways to recognize exceptional incoming students
- Expanded departmental honors programs
- Tutoring opportunities
- An academic year research fellowship program
- More extensive experiential learning
- Documenting and emphasizing Buffalo State's sweet spot: smaller class sizes than UB, more opportunities than small campuses.
- Documenting and emphasizing Buffalo State's scholar-teacher model

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**Senator Carson** has also asked us to delve into the fundamental question of “What should a Buffalo State graduate know?” We are using this question to frame our investigations of the four areas above.

Our focus is on Strategic Direction 2 and Strategic Direction 4

### **Strategic Direction 2:**

- Increase by 20% the number of students who have an undergraduate research experience
- Create and support 4 or more faculty interdisciplinary research groups

### **Strategic Direction 4:**

- Articulate the distinctive features of the Buffalo State educational experience for use in institutional image, marketing, and recruitment
- Adopt all-college learning outcomes reflective of Buffalo State’s identity and values
- Include discipline-appropriate high impact learning practices such as internships, student research, service learning, global learning, field experiences, and culminating experiences in the curricula of all programs

### **College Senate Curriculum Committee, Senator Karen Sands O’Connor, Chair**

**Senator Sands O’Connor:** We at the College Senate Curriculum Committee are taking a specific look at the college DOPS policy on minors. There has been an increased interest in developing minors. We have noticed some problems with DOPS that we wish to correct. For example, at the moment there are only 2 lower level courses allowed in a minor, and there seem to be several exceptions to this rule, suggesting the rule might need changing. If there is anything you would like to be considered regarding the DOPS policy, please E-mail me.

### **Faculty and Staff Welfare Committee, Senator Amy McMillan, Chair**

**Senator McMillan** We are currently reviewing two policies, one on extra service and one on mid-semester appraisal of students; which we will hopefully be reporting on at the next meeting. My committee is also interested in creating and maintaining a smoke free campus in addition to the SAMC water situation. Next semester we will be discussing a faculty/staff monitoring and satisfaction programs. Please contact me with any questions or comments on these issues.

### **Instruction and Research, Senator Kevin Williams, Chair**

**Senator Williams:** The Instruction and Research Committee is also looking at those two DOPS policies mentioned by Senator McMillan. We are also looking at changing the policy on interdisciplinary units as well as the fee for December graduates.

### **Standards for Students, Senator Heather Maldonado, Chair**

Senator Maldonado: We have big issues we are wrestling with including the challenge of our freshman admission policy. Additionally, we are reviewing the campus-wide academic advisement policy. Both of these topics have been subdivided by our committee. The committee is seeking additional advisement from representatives of Enrollment Management, Instructional Research and Student Welfare. I sent out an agenda aiming to meet Senator Carson’s deadline for discussion in the spring; for which we will be requesting data from various offices on campus, and I thank you in advance for your contributions.

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### **UNFINISHED BUSINESS** (formerly 'Old Business')

There was no Unfinished Business.

### **NEW BUSINESS**

#### **University Faculty Senate Report from the 168<sup>th</sup> Fall Plenary at SUNY College of Environmental Science and Forestry, Syracuse, NY October 23-25, 2014- UFS Senators Scott Goodman and Joe Marren presented the report**

##### **UFS President's report – Peter Knuepfer, President University Faculty Senate**

The President report covered a wide range of topics affecting SUNY and faculty governance:

1. *SUNY Personnel Changes* – The most significant is that there is a new SUNY Provost and Executive Vice Chancellor, Alexander Cartwright. He comes to System from the University at Buffalo, where he had been Vice President for Research.
2. *Strategic Planning* – The Chancellor is trying to tie new state funding to performance measures. This plan is being called SUNY Excels.
3. *System Administration Budget* – There will be a new financial assessment to campuses in order to support the operations at System Administration. The BOT is concerned about the methodology proposed by System and by the size of the System budget. So the BOT has approved the increased assessments to campuses for this year, but has demanded more justification and an examination of alternatives before moving forward in future years.
4. *Seamless Transfer* – The 2015 transfer paths were updated last spring, and we are now in a period of considering if adjustments to programs might be necessary to make this work. Most requests for program waivers have apparently been denied. Some faculty are questioning if they are being told to change major requirements for the first two years.
5. *Open SUNY* – The second wave of “Open SUNY +” programs—existing online programs with enhancements—has just been announced. There are 56 programs from 17 campuses in this cohort of new additions to Open SUNY. System Administration is working with interested campuses to evaluate campus readiness for (expanded) online programs, and there is also now a business tool available to help campuses evaluate the short- and long-term costs/benefits of online programs.
6. *START-UP NY* – Some 50 SUNY campuses have approved plans (or soon will). Companies have been announced at a number of campuses.
7. *LICH* – SUNY has a contract to sell the Long Island College Hospital site. What will be the financial impact on the rest of the SUNY campuses? The Board of Trustees will be delving into this question now that we know the details of the sale, but there is no answer yet.
8. *Budget* – With the final year of NYSUNY 2020 and the end of “rational tuition” and “maintenance of effort” looming, System is consulting with the Presidents and the BOT about whether to request a new round of tuition increases to actually bring us to 2020. SUNY will also be making a hard push to convince the governor and the legislature that “maintenance of effort” means covering mandated cost increases. The SUNY Excels matrix will form the basis for seeking new funds. Finally, SUNY is seeking additional bonding authority for both critical maintenance and selected new construction projects.
9. *TeachNY* – The Chancellor has established the TeachNY program in conjunction with the State

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Education Department, with an advisory committee to offer guidance on how to improve teacher education and K-12 quality and success. Nationally recognized experts as well as SUNY faculty (and union) leadership are working together to advise the Chancellor on next steps for teacher education, particularly how to improve the effectiveness of our teacher education programs.

**Q:** How much is the LICH bill?

**A:** Final approval is still pending for the sale. The 3rd proposal (Fortis) was the one successfully negotiated. \$240 million

is the final sale price. It is estimated that the costs will be about \$540 million.

**Q:** Will there be an investigation of LICH ?

**A:** The Senate Executive Committee met and had a vote on calling for a special investigation. The vote was tied, so no decision was reached.

**Q:** Regarding the System Administration budget, how much has SUNY paid for consultants for various new initiatives?

**A:** We have heard \$7 million

**SUNY Budget Report** – *Robert Haelen, Interim CFO and Josh Sager, SUNY Budget Director*

The presenters started with the upcoming State budget process and finished with a preliminary look at SUNY's "ask" for 2015. SUNY definitely wants the State to cover negotiated salary increases. SUNY wants a multi-year capital plan that includes some money for the hospitals. SUNY is also conscience that NYSUNY 2020 sunsets soon, so they are strategizing on this issue. Otherwise, a standard 2% growth increase is about all we can expect. There is a one-time State budget surplus, but this money is probably as good as spent already.

The topic was then changed to the new SUNY administration assessment on campuses to cover their budget gap. SUNY central currently has \$27 million per year in outlays but only \$22 million in revenue. The State has not increased SUNY administrations funding in many years. The difference is made up in recharges, assessments, and overhead charges. This is not quite doing it any more. The BOT approved \$2 million more in campus assessments for this year, but SUNY will need to go back next year with a new plan if they want more.

**Research Foundation** – *Tim Killeen, RF President and Vice Chancellor for Research*

Tim Killeen made a progress report on the SUNY Networks of Excellence. The 4 original Networks (Health, 4E, Brain, Materials) are functioning, have many faculty involved, and funding awards are going out. The 5th (Humanities) is just getting going and the 6th and newest (Education) is being established.

**Provost's Office Report** – *Alex Cartwright, Provost and Vice Chancellor*

Provost Cartwright is very new to the job, so his presentation was mostly focused on introductions and how much he doesn't know yet. He went through a list of issues that he is familiarizing himself with: seamless transfer, SUNY Excels, Open SUNY, TeachNY, Networks of Excellence, the diversity task force, sexual assault prevention, ....

**SUNY Excels Presentation** – *Nancy Zimpher, Alex Cartwright, Beth Bringsjord, and Tim Killeen*

A line up of heavy hitters in SUNY administration gave a tag team presentation on SUNY Excels, the system of performance metrics that is being discussed for delivery to the BOT for approval in January. Some key points from the presentation:

- The SUNY Report card is already on line—we already use data to report out our progress.
- Now we need to tether new funding requests to our data by developing a reward system. This performance based funding initiative is now called "SUNY Excels".

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- Next we need to bargain with the State. If we enhance certain areas, can we be rewarded with more funds?
- The metrics will also be used to evaluate campus Presidents.
- The legislature may do this for us if we don't do this ourselves. So we need to develop this.
- We have settled on 5 priority areas: Access, Completion, Success, Research, and Engagement
- 200+ metrics have been discussed in these 5 areas. We really need something like 8.
- We want to finalize this for approval by the BOT in January.

Questions and answers:

**Q:** How often will these metrics be measured? **A:** Yearly

**Q:** Will this be "one size fits all"? **A:** No, we need to think at the sector and campus level.

**Q:** How about quality vs. quantity? **A:** We need a proxy for quality.

**Q:** Is there a deal with the State already? **A:** No, we need to be ready in case the money is available.

**Q:** Is this about rewards or improvement? Will the rich just get richer, and the poor get poorer? **A:** We think that if we

do this right, this system will protect against that. We will all have basic completion metrics—there is no way to avoid

that—but the campuses need to identify other areas where they can improve so we can raise all boats.

**Q:** What can we do? **A:** Take it back to the campus. The details how this will work are all very mushy still.

*Note to Senators: The UFS is looking for faculty governance input on the SUNY Excels plan from each campus by **NOV. 18, 2014**. Specifically, a response to the following questions is being sought:*

1. Which metrics would be appropriate for your campus?
2. Which metrics would be inappropriate or problematic for your campus?

*A process is being developed by President Carson and your two UFS Senators (Marren and Goodman), but time is short.*

**Chancellor – Nancy Zimpher, SUNY Chancellor**

As usual, Chancellor Zimpher took questions from the different sectors. These questions covered many topics, including SUNY Excels, research support, the Elsevier contract, the unhappy relationship between Alfred Ceramics and Alfred University, presidential searches, Open SUNY, growth of administration, and possible new relationships between medical schools and research universities (Upstate/Binghamton and Downstate/Albany).

The Comprehensive Colleges (our sector) asked the Chancellor to comment on her vision for our future and how SUNY Central Administration might engage with us in a frank discussion on our sector's issues (enrollment, budget, mission creep, homogenization, alternate credit delivery, etc.).

One part of her response was particularly telling:

"We provide you with tools to deal with your issues. Look, we all knew that this enrollment problem was coming. *Perhaps your sector needs an enrollment decline to see that the world is changing and to figure out that you need to do something about it.*"

**Community College report – Tina Good, President, FCCC**

She discussed resolutions on base aid increases to the community colleges, child care funding, seamless transfer waivers, and exemption of AAS programs from seamless transfer requirements.

**Student Assembly report – Lori Mould, President, SUNY Student Assembly**

Discussed some resolutions coming from the student assembly.

**CUNY report – Terry Martell, Chair, CUNY Faculty Senate**

He reported that CUNY has a new Chancellor with a new attitude and they are hoping for positive changes. CUNY has begun a search for a new Vice Chancellor/CAO.

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### **UUP report – Fred Kowal, UUP President**

On the budget front, UUP is trying to promote changes that emphasize what our campuses really do. UUP wants increased State funding, expansion of successful programs (e.g. EOP), a cap on student loan interest rates, and investment in new faculty.

### **Resolutions**

There was a very large number of resolutions considered, and all ultimately passed after the amendment process:

#### **1. Sexual Assault Prevention**

Endorsement of the SUNY initiative on sexual assault, already passed by the BOT

#### **2. Programs to Support LGBT Athletes, Coaches, and Support Staff**

The resolution requests that SUNY work with campuses to develop systematic programs on each campus to support LGBT Athletes, Coaches, and Support Staff by AY 2015-2016. During discussion, the Diversity Committee was charged to look at developing a broader resolution on LGBT support and rights.

#### **3. SUNY Excels**

Support of the SUNY Excels program by the University Faculty Senate is contingent upon the following: that governance at all levels must be involved in all aspects of the program development and implementation, that any metrics implemented must be campus-specific, that the impact of implementation be assessed, and that a review and amendment process be adopted.

#### **4. Textbook Affordability**

A resolution to support the Student Assembly's resolution on the affordability of textbooks and to encourage faculty to adopt open textbook sources when possible and to increase faculty awareness of these options.

#### **5. Opposition to the New Limitation on Student Assistant Work Hours**

Student assistant work hours were recently limited to 29 hours/week by the State. The UFS urges SUNY to work with the State to remove this limitation.

#### **6. Support of Undergraduate Research**

We support expanding SUNY undergraduate research and creative endeavors.

#### **7. Naloxone Availability**

A resolution from the floor that requests SUNY administration ensures that all SUNY campus police and first responders have access to Naloxone and are trained in its use.

### **CONSTITUENT QUESTIONS (CQ's)**

#### **Advanced CQ provided by Dr. Carson to the president:**

"Who is in charge of online education system?"

**President Conway Turner** stated that a full response/report to this CQ will be given at the December 12<sup>th</sup> Senate meeting.

**Please note below these Constituent Questions were addressed during the President's Remarks by Dr. Brad Fuster on pp.10 and 11.**

**Yesterday afternoon I received a set of questions about the directorship of Butler Library:**

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*The internal search process for the interim library director included submission of a vita and letter of interest, a presentation to the campus, a question/answer period, and a feedback form requesting input on the candidates from the campus. The interim CIO was the only person involved in the selection of a candidate.*

*The first question is: Why is it that, in many cases, interims are just appointed without vetting (as with the current interim CIO) while for this interim library director position, essentially a full search was conducted?*

*The second question is: While the reason given for this process was transparency, there has been no justification given for the process followed nor is it clear that it was transparent. There was no search committee and campus feedback was not shared, so how can we be sure the process was transparent?*

*The third question is: The selection of a candidate for this position was made by a music faculty with no background in the area. Feedback specifically from the library staff (those who would know best) for the process and for the candidates was not solicited. Again, is this the definition of transparent?*

**President Conway Turner** stated that a full response/report to these CQ's will be given at the December 12<sup>th</sup> Senate meeting.

ADJOURNMENT: 4:40 PM

### APPENDICES

#### Appendix A

*Correction/clarification to the October 10<sup>th</sup> Senate Meeting Minutes-provided by Senate David Carson in cooperation with Provost Ponton and Vice President Payne*

“There was an exchange, on pages 12 and 13, in the last meeting that needs some clarification. It came after Senator Stewart asked a general question about the number of full time faculty, enrollment, and SAT scores.

**Senator Stewart:** *When all of the SUNY presidents get together do they discuss issues like for example the shortage of full time faculty members. Do they talk about those kinds of issues and how they can be addressed by SUNY central? With increase in enrollment do any of the new tuition monies translate into full time faculty?*

*My second question/comment:*

*When Vice President Payne gave his statistics about the incoming class and the SAT scores; in 2013 it was 934, for this year it was 895? Is this correct? What about the 40 point difference? How can we address this and will students*

**Vice President Payne:** *Under our policy; (Standards for Students Committee, will be looking at the policy (1992 was the last time it was reviewed). The admissions decision making process does not look at the SAT scores for all students because, under our policy if you are either at a 85 grade point average, or top 25 in your class, our policy would have you admitted without reference to the SAT scores.*

*For several years under our memorandum of SUNY we were making more use of the SAT scores.*

*We do require that students submit standardized test scores. High school rank/grade point average is better the victor of success in the first couple of years of college than the standardized test score. SAT's are good for identifying differences in high schools, and so SATs give an advantage to students who come from better high schools. Our goal is to improve student profile, part of the commitment we made in the Strategic Plan. As we move forward, how do we achieve our headcount goals so critical to the budget, and at the same time improve our profile. While the demographics we are faced with here in WNY, there are fewer students in the pipeline. Provost Ponton did at the last Senate meeting talk in detail about the programs in place to help with student retention.*

**Provost Ponton:** *Discussion last year with the Senate on SAT option: We concluded it is the high school average we want to pay attention too. Look at the retention and the rates on institutional websites, etc. you will see the correlations. For the past ten years the first year class retention has moved back and forth between 74 and 77%. We haven't done a lot to move that provide support and help to retain those students. We need to take a comprehensive look at what we are doing assess if it effective or not, and think about some new things to do with the first year class and take a broader look at the sophomore class and returning class. Also we lose students after that first year.*

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Actually, in February of this year the Senate passed a resolution stating:

**THEREFORE, BE IT RESOLVED** that the general freshman admissions policy be reviewed during the spring 2014 semester, with current college practice (e.g., use of standardized test scores, a maximum of 10 percent of the general freshman class being admitted through special admissions process/standards) being maintained until the policy review is completed. This review should happen with collaboration between an ad hoc Enrollment Management Advisory Committee and the Standards for Students Committee, with a report presented to the College Senate upon completion.

Interim President Cohen accepted the recommendation, as posted in the *Daily* on March 6, 2014.

*I hereby accept the recommendation of the College Senate and authorize the Senate to conduct the review of the General Freshman Admission Policy based on the criteria in its recommendation. I also charge the Senate with the responsibility of providing me with the final report of the review committee at the end of this process.*

*Posted March 6, 2014*

The Senate also entertained a motion to maintain the SAT requirement, but the parliamentary ruling was that we didn't need a resolution to maintain the status quo. But it was clear that the will of the Senate was to keep the SAT requirement.

So that clarification will be entered into this month's minutes.

Are there any other substantive changes to the minutes of October 10<sup>th</sup> 2014?

Is there a motion to approve the minutes as amended?

Second? Those in favor please say aye. Those opposed?

### **Appendix B**

*Current DOPS policy on Minors- presented by The College Senate Curriculum Committee, Senator Karen Sands O'Connor, Chair*

#### **BUFFALO STATE COLLEGE DIRECTORY OF POLICY STATEMENTS**

Policy Number: IV:05:00 Date: Revised: Effective  
Spring 2011

Subject: **Proposals for Minors**

Minors may be proposed by departments according to the following guidelines:

**A.** Each proposal must include a clear statement of all requirements.

**B.** Requirements must adhere to policies as stated above.

**C.** For those minors involving courses from more than one department, consultation with all

participating departments is required. Verification that this has taken place must be provided in a cover memo accompanying the proposal. For minors which are inter-disciplinary in nature and/or co-sponsored by more than one department, this memo must also designate an appropriate unit which will be responsible for the administration of the proposed minor. In addition, minors that fall within the latter category must indicate approval of participating departments and the appropriate dean on the Minor Routing Check List.

**D.** Each proposal must include a statement of impact on the support services of the participating departments.

**E.** Each proposal must be accompanied by a completed Minor Program Routing Check List indicating approval of appropriate committees, departments, and administrators.

Requirements for Minors.

According to College policy, each minor program developed and approved must conform to the following guidelines:

**A.** A minor may not be taken from the same discipline as a student's major program.

**B.** A 2.0 minimum cumulative grade point average is required for admission to a minor program.

**C.** A minor shall consist of no fewer than 18 and no more than 21 credit hours of coursework.

**D.** A minor may include no more than 9 total hours that overlap with the student's major disciplinary requirements.

**E.** A minor may include no more than 2 courses at a lower division level.

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F. A maximum of three courses of transfer credit will be permitted.

G. The minor program must include all course prerequisites.

H. Exceptions to these requirements must be requested through the Curriculum Committee of the College Senate with appropriate justifications provided.

I. Faculty, through their departments and programs, will define disciplinary individualities.

An academic minor at BSC is an optional program of study available to undergraduate students and may not be required for graduation from any degree program. A minor may be used to complement the major course of study, broaden and enhance career opportunities, gain expertise in an area of interdisciplinary studies, or provide in-depth study in a subject of special interest. The minors available at Buffalo State College are specially conceived and carefully structured sequences of courses designed to fulfill these general goals. A minor will be officially recorded on the transcripts when a student has satisfied all requirements for the minor and has attained a 2.0 grade point average in the courses approved for the minor.

Source of Information: *College Bulletin*, March 19, 1981

**UPDATE: 2/20/06** 2002 Curriculum Handbook pg. 10, ." It refers in 1. to DOPS IV:05:00 and states in "2. Remember that the minor must include **all** course requirements and consist of no fewer than 18 and no more than 21 credit hours. **No hidden credit hours**